ST DAY PARISH COUNCIL

**Minutes** of the Meeting of the Parish Council held on Monday 11th December, 2017, at 7.00pm in the Mills Street Community Room, St Day.

**Present:** Cllrs C Bell, R Gill, C Jones(items 6 and 8-15), J Newcombe and C Williams

 Clerk S Edwards

**1. Apologies.**

 **RESOLVED** to accept the apologies of Cllrs D Moerel and G Nankivell and also of Cllr M Kaczmarek (CC).

 **2. Declarations of Personal and Prejudicial Interests relating to items on the agenda and the details thereof**

None

 **3.   Public Participation Session**

No public present

 4. Police report

 The Clerk said that the October crime figures are still not available on the police website

 He also reported that he has received various reports of disturbances in and around the Market Square area on recent evenings. He reported them to PC Mark Pearce but has received no updates, in spite of sending two reminders.

 RESOLVED to report this to Inspector Mark Eccles and to inform him that an official complaint will be made if we do not receive a reply.

 5. Cornwall Councillor’s report

 No report was available but Cllr Kaczmarek had informed the Clerk that he would be having a meeting about the Wheal Jewell Travellers' site shortly.

 6. Confirmation of the Minutes of the meeting held on Monday 13th November, 2017

 RESOLVED that the minutes be confirmed as a true and correct record of the proceedings and signed by the Chairman.

 7. Matters arising

a. Town regeneration

 Town Clock. The final contractor's invoice has been received but was incorrect and has been returned for correction.

 King Edward Mine/old movement. Cllr Moerel and the Clerk have made contact with the Mining Heritage and Toy Museum at Tolgus and they are very keen to take the old movement on loan.

 **RESOLVED** to contact Nigel Matthews to arrange for it to be made ready for display.

 February litter pick. Reminder that it is to be on Saturday 10 Feb, 2018

Christmas Lights Committee. Cllr Bell said that the current committee is to disband and said that efforts would be made to form a new one.

Carol singing, Market Sq. Reminder that this will start at 8pm on Friday 15 December.

1. Footpaths

Footpath 10/1, Pink Moors to Treskerby. The footbridge has finally been repaired.

Footpath 10/2, Chyrose Rd to Pink Moors. CC has agreed to deliver 10 tonnes of plainings to be distributed on this footpath.

An email from Alan Percy, Chair of the North Coast Cluster Group, had been received in which he complained about the lack of increase in the rate paid to Parish & Town Councils by CC for maintaining footpaths under the LMP agreement. He also complained that a promised review had now been postponed for the third time.

RESOLVED that Cllr Bell will raise this matter at the next MVRG meeting.

c. Public transport & bus shelters

Cllr Nankivell had notified the Clerk that there had been no problems with punctuality recently.

Bus shelter, Church St. An estimate of £1,491.50 had been received from P R Laffin to repair the shelter and it was also reported that CC may replace all bus shelters eventually but this is uncertain.

RESOLVED to put the repair works to the shelter on the Minor Works schedule.

Bus shelter, Vogue. The Clerk has had problems contacting Nigel Bird but will continue to try.

d. Play areas & gardens

Wheal Jewell. Nothing to report.

Tolgullow. Nothing to report.

 Vogue. The Clerk said that the new litter bin is to be delivered on Thursday 14 December.

 RESOLVED that the Clerk should organise a base for the bin if it is necessary.

 Cllr Newcombe said that there is graffiti on the back of one of the ramps and the safety notice is missing.

 RESOLVED to place this on the Minor Works schedule.

 The Youth & Sports Association has said that the problems with the commissioning of the telecommunications mast are down to BT.

 RESOLVED to write and ask for this matter to be dealt with.

 Trenant play area. Nothing to report.

e. Surgery facilities

 The Clerk said that talks are still going on to get the best possible use from a new surgery and Cllr Gill said that he had recently had problems in getting a suitable appointment.

 RESOLVED to inform the practice of this.

f. Empty properties

 Cllr Bell agreed to look into the possibility of turning former shops into dwellings.

g. Burial ground and churchyard

 Nothing to report.

h. St Day Old Church

 An email had been received from the Old Church CIC informing the Parish Council that the Old Church will hopefully be handed over to the CIC in February 2018 and asking for help in raising some funds for a celebratory event. Cllr Bell has asked for more details.

 RESOLVED to discuss the matter in January when more details will be available.

i. Speedwatch

 Cllr Newcombe said that two session have been held on the B3298 and six at Vogue. Speeding cars have been reported on each occasion. Cllr Williams said that the speed of cars on Trefula Hill is causing problems.

 Cllr Bell said that the Speedwatch coordinator in Carharrack has resigned and St Day has been asked to take over responsibility.

 RESOLVED that Cllr Bell will refer this to Carharrack PC in the first instance.

j. Neighbourhood Development Plan

 Cllr Bell presented a document in which he outlined the vision, objectives and policies for the plan. He invited comments and questions at any time. He also agreed to put an article in the February newsletter and will also put up notices informing residents about the results of the initial survey.

 He has also done a check and thinks that around 33 new houses have been built in St Day in recent years.

k. Defibrillators

 The Clerk has been unable to get a reply from the Ronnie Richards Memorial Charity in answer to his question about paediatric pads.

 RESOLVED not to buy.

l. Minor works committee

 RESOLVED to add Gillian Jenkins to the group.

 RESOLVED to add repair work to the Wheal Jewell path to the schedule.

m. Donations

 Cllr Bell provided a list of suggestions for using the donated funds. This had been compiled from suggestions made by P Cllrs and the public. A discussion then followed

 RESOLVED that 1. a notice will be put in the February newsletter asking for volunteers to look after the Church St flower bed.

 2. Cllr Bell will buy some dog poo spray cans.

 3. Cllr Bell will put the list of suggestions in the February newsletter and ask for comments.

n. Fairfields, Telegraph Hill

 RESOLVED to accept the report circulated by Cllr Bell on the meeting with Ocean Housing held on 21 November.

 8. Correspondence received

**a. from iSight Cornwall re grant**

 **RESOLVED** to note.

**b. from Cornwall Ai Ambulance re grant**

 **RESOLVED** to note.

**c. from CC re Winter Wellbeing guides**

 A supply has been placed in the Post Office.

**d. from NHS Kernow re: Public Exhibition & Networking Event**

 **RESOLVED** that Cllr Bell will attend the event on 17.01.18 at Chi an Bobel Conference Hall, Heartlands, from 10am - 2pm.

**e from the Smaller Authorities Audit Appointments Ltd re Audit appointment, 2017/18 - 2021/22**

The Clerk informed the meeting that PKF Littlejohn LLP have been appointed.

**f from CC Communities & Devolution re household waste & recycling collection arrangements**

The Parish Council will not be represented at this meeting.

**g from CC - Cornwall Statement of Community Involvement for Planning**

 RESOLVED to raise two issues - 1. there is no provision for consultation on developments of under nine houses.

 2. St Day is in area 5 for which there is no Community Infrastructure Levy (CIL).

 9. Planning

 The Clerk reported one application considered prior to the meeting:

PA17/09283 Mackenzie P Three Firs Farm, Busveal outline permission for 4 bedroom house with garage

The Planning Committee had objected to the application as there was no indication of exactly where the building is to go on the site and it is beyond the settlement boundary.

 And one application for consideration at the meeting:

 PA17/10845 Fogaty T Carnleigh, North Carn Marth conv & extension of barn to form 1 bedroom annexe

 **RESOLVED** to support.

 And no decisions from CC.

 And no preapp notifications.

 Other planning matters:

 Cllr Bell said that he has been made aware that, technically, a change of use should always be applied for when putting horses in a field as they are now deemed to be domestic animals. If stables are then built this can become a 'brown field' site.

 **RESOLVED** to refer the new stable being built at the Old Telephone Exchange to CC Planning Enforcement.

 10. Accounts

 The Clerk reported one account paid prior to the meeting

N Knight Newsletter printing, Nov 2017 366.13 (001307)

 and eleven accounts for payment

B Chapman litter picking, Nov - Dec, 2017 195.00 (001309)

 S Edwards salary Oct - Dec 2017 1236.00

 office allowances 75.00

 postage, telephone & sundries, Oct - Dec. 2017 40.00

 HP instant ink, Oct - Dec, 2017 23.97

 1374.97 (001310)

 HM Revenue & Customs only income tax, Oct - Dec, 2017 309.00 (001311)

 M Lawry maintenance of public benches 636.00

 skateboard painting 714.00

 1350.00 (001312)

 Cornwall Council election charges, May 2017 226.46 (001313)

 St Day Christmas Lights grant agreed at Nov meeting 150.00 (001314)

 Cornwall Wildlife Trust creation of wildlife resource map 96.00 (001315)

 L Simons winner of NDP initial survey prize 50.00 (001316)

 Iron Orchid Landscapes tidying of communal areas, 11.07 144.00

 mulching trees/bushes at Wheal Jewell, 09.08 144.00

 pruning and weeding, 26.10 252.00

 540.00 (001317)

 Mining Villages Regeneration Group PC contribution, 2017/18 100.00 (001318)

 Cornwall Council LLCA stage 1 training workshop 240.00 (001319)

 RESOLVED to pay all of the above accounts.

 11. Traffic and roads

 The Clerk gave the following report:

 Scorrier Xroads. He had received an email from CC thanking the Parish Council for its comments and promising that a reply will be sent when all comments have been considered.

A3047, Scorrier roundabout to White Cross. This section of road will be closed 13/14 Dec (2200 - 0600 hrs)

 Community Centre, parking. Cllr Bell said that, as it has now been clarified that it is illegal to park on the cobbled area outside the Community Centre as you have to cross double yellow lines to get there, the Parish Council should now write to the occupant of Manor House to explain this and to advise that further parking there could bring about a fine.

 **RESOLVED** to agree

 12. Meeting reports

 Reports had been circulated for the following meetings:

 Community Area Network Meeting 22.11

 United Downs Geothermal Liaison Group meeting 06.12

 Fairfields

 NDP surgery 07.12

 **RESOLVED** to take these as read.

 Cllr Bell also circulated minutes from the MVRG meeting held on 29 September.

13. Report from Finance meeting held on 05 December

 The Clerk gave the following financial statement at 30.11.2017:

 Receipts 01.04.17 - 30.11.17

 Cash

 c/f Treasurer's Acc 54.49

 c/f Business Instant Access Acc 35599.20

 35653.69

 Capital

 c/f Capital Reserve 7970.23

 c/f Burial Ground Reserve 7349.14

 15319.37

 50973.06

 Precept 2017/18 23314.30

 Government Rate Support Grant 2017/18 1836.79

 In year income, 01.04.17 - 30.11.17 16532.44

 Total receipts, 01.04.17 - 30.11.17 (a) 92656.59

 Payments 01.04.17 - 30.11.17

 In year payments 01.04.17 - 30.11.17 (b) 31628.39

 Balance at 30.11.17 (a) - (b) 61028.20

 Made up of

 Cash

 Treasurer's Acc 50.10

 Business Instant Access Acc 34899.73

 34949.83

 Capital

 Capital Reserve 7970.23

 Burial Ground Reserve 18108.14

 26078.37

 61028.20

14. Budget and precept, 2018/19

 RESOLVED to set a budget of £60,441.73 and a precept of £23,468.90

15. Date of the next meeting

 Monday 08 January, 2018, at 7pm in the Mills Street Community Room

 The meeting closed at 09.50pm.

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| **DRAFT REVENUE ESTIMATES - ST DAY PARISH COUNCIL - 2018/19** |
|  |  |  |  |  |
| **Last year** | **Description** | **Current** | **year** | **Forward year** |
| 2016/17 |   | 2017 | /18 | 2018/19 |
| **Actual** |  | **Original** | **Revised** | **Estimate** |
| **£** |  | **£** | **£** | **£** |
| **Receipts** |  |   |  |   |
| 18.77 | Bank interest | 15.00 | 17.00 | 20.00 |
| 3,036.00 | Burial ground | 3,000.00 | 3,000.00 | 3,500.00 |
| 1,095.46 | Agency receipts/payments | 1,018.73 | 1,018.73 | 1,095.46 |
| 200.00 | Grants | 0.00 | 0.00 | 200.00 |
| 0.00 | Sale of publications | 25.00 | 30.00 | 25.00 |
| 445.75 | Burial ground reserve fund | 750.00 | 750.00 | 750.00 |
| 1,227.00 | Newsletter | 1,000.00 | 1,000.00 | 1,000.00 |
| 912.88 | Donations | 0.00 | 3,200.00 | 0.00 |
| 13,758.40 | Town Clock fund (grants & donations) | 0.00 | 0.00 | 0.00 |
| 1,783.00 | Government rate support grant | 1,836.79 | 1,836.79 | 1,425.35 |
|   | Neighbourhood Development Plan | 0.00 | 0.00 | 4,000.00 |
| **22,477.26** |  | **7,645.52** | **10,852.52** | **12,015.81** |
| **Payments** |  |   |  |   |
| 6,000.00 | Clerk's salary | 6,180.00 | 6,180.00 | 6,365.40 |
| 0.00 | Office equipment | 0.00 | 104.99 | 200.00 |
| 2,203.13 | General administration | 2,400.00 | 2,300.00 | 2,500.00 |
| 2,813.80 | Street cleaning and weed spraying | 3,300.00 | 2,822.00 | 3,500.00 |
| 951.13 | Grass cutting - burial ground | 858.40 | 858.40 | 885.80 |
| 2,580.33 | Grass cutting - churchyard | 2,155.62 | 2,155.62 | 2,224.53 |
| 740.54 | Footpath maintenance | 1,200.00 | 764.07 | 3,000.00 |
| 300.00 | Office allowances | 300.00 | 300.00 | 300.00 |
| 800.00 | Section 137 payments | 1,500.00 | 1,049.60 | 2,500.00 |
| 2,926.30 | Regeneration expenditure | 1,500.00 | 0.00 | 5,000.00 |
| 70.00 | St Day in Bloom | 75.00 | 60.00 | 75.00 |
| 0.00 | Election expenses | 2,499.93 | 226.46 | 250.00 |
| 520.00 | WC caretaker | 624.00 | 520.00 | 520.00 |
| 1,241.86 | Garden maintenance | 2,000.00 | 1,850.00 | 2,000.00 |
| 0.00 | Chairman's expenses | 100.00 | 100.00 | 100.00 |
| 0.00 | Churchyard regeneration | 1,509.35 | 0.00 | 1,509.35 |
| 64.00 | Bus shelter maintenance | 500.00 | 1,564.00 | 500.00 |
| 548.01 | Play areas | 2,500.00 | 3,600.00 | 3,500.00 |
| 0.00 | Street furniture | 500.00 | 1,300.00 | 650.00 |
| 73.64 | Grass cutting, Telegraph Hill | 76.00 | 76.00 | 1,000.00 |
| 0.00 | Training | 250.00 | 50.00 | 250.00 |
| 13,597.92 | Town Clock | 6,000.00 | 2,563.35 | 6,436.65 |
| 445.75 | Burial ground reserve fund | 750.00 | 10,759.00 | 875.00 |
| 1,290.04 | Newsletter | 1,600.00 | 1,500.00 | 1,600.00 |
| 0.00 | Defibrillator training | 200.00 | 360.00 | 200.00 |
| 0.00 | Special projects fund | 10,000.00 | 0.00 | 10,000.00 |
| 0.00 | Neighbourhood Development Plan | 0.00 | 1,500.00 | 4,000.00 |
|   | Donations - distribution of | 0.00 | 2,300.00 | 0.00 |
|   | Minor Works Group | 0.00 | 0.00 | 500.00 |
|   |  |   |  |   |
|   |  |   |  |   |
|   |  |   |  |   |
| **37,166.45** |   | **48,578.30** | **44,863.49** | **60,441.73** |
| **14,689.19** |   | **40,932.78** | **34,010.97** | **48,425.92** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Calculation of revenue balance** |  | £ |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Cash balance at 01 April current year |  | 50,973.06 |  |  |  |
| Less: |  |  |  |  |  |  |  |  |
|  | Capital balance at 01 April current year | 15,319.37 | ( Cap Res £7,970.23/BG Fund £7,349.14) |
| Less: |  |  |  |  |  |  |  |  |
|  | Revised revenue estimate of current |  |  |  |  |
|  | year's requirements (draft revenue |  |  |  |  |
|  | estimate table, column 4) |  | 34,010.97 |  |  |  |
| Add: |  |  |  |  |  |  |  |  |
|  | Precept for the current year |  | 23,314.30 |  |  |  |
|  |  |  |  |  |   |  |  |  |
|  | Estimated revenue balance available |  |  |  |  |
|  | on 01 April in forward year |  | 24,957.02 |  |  |  |
|  |  |  |  |  |  |  |  |  |
|   |   |   |   |   |   |   |   |   |
|  |  |  |  |  |  |  |  |  |
| **Precept required for 2018/19** |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Estimated forward year net payments (draft |  |  |  |  |
| revenue estimate table, column 5) |  | 48,425.92 |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Add for: |  |  |  |  |  |  |  |
|  | contingencies |  |  | 0.00 |  |  |  |
|  | working balance |  |  | 0.00 |  |  |  |
|  |  |  |  |  |   |   |   |  |
| Total revenue resource requirements |  |  |  | 48,425.92 |  |
|  |  |  |  |  |  |  |  |  |
| Less: |  |  |  |  |  |  |  |  |
|  | Estimated balance available on 01 April |  |  |  |
|  | (excluding capital balances) |  | 24,957.02 |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Less: |  |  |  |  |  |  |  |  |
|  | Transfer from Capital Reserve |  | 0.00 |   |   |  |
|  |  |  |  |  |  |  | 24,957.02 |  |
|  |  |  |  |  |  |  |  |   |
| Amount to be met from precept |  |  |  |  | **23,468.90** |
|  |  |  |  |  |  |  |  |  |
| Government Rate Support Grant 2018/19 |  |  | 1,425.35 |  |