ST DAY PARISH COUNCIL

**Minutes** of the Meeting of the Parish Council held on Monday 14th December, 2015, at 7.00pm in the Mills Street Community Room, St Day.

**Present:** Cllrs R Dyer, D Jones, J Moores, G Nankivell, J Newcombe, S Penny (from item7e) and C Williams.

 Cllr M Kaczmarek (CC – items 1 - 5)

 Clerk S Edwards

 Two members of the public (items 1 - 3)

1. **Apologies.**

There were no apologies.

 **2. Declarations of Personal and Prejudicial Interests relating to items on the agenda and the details thereof**

None

 **3.     Public Participation Session**

Two members of the public spoke about planning application PA15/10346 which was later discussed under item 9.

 4. Police report

 The Clerk said that in October 2015 there had been 2 reported crimes –

 Cal Hill violent & sexual offence under investigation

 Tolcarne Road criminal damage/arson under investigation

 5. Cornwall Councillor’s report

 Cllr Kaczmarek gave the following report:

* CC Chief Executive. A new Chief Executive has been appointed but he voted against the appointment as he felt that she had no experience in dealing with rural councils.
* Cormac. He and the Chairman and Clerk had recently walked around St Day with Ben Dickinson and had pointed out various highway problems including the problem of parking outside Trinity House, West End. Ben Dickinson had agreed to try to sort out the matters raised.
* Tolgullow. Following another road traffic accident near The Lodge last weekend he has asked Peter Tatlow (County Highways) to look at what can be done to improve the road conditions at this point.
* Police meeting. He attended the recent meeting to discuss the proposed police station closures. It was later discovered that the funding formula for Cornwall has been incorrectly applied and the cuts have been postponed for one year. After this, however, he feels it is inevitable that further cuts will be made.
* Cornwall Councillor's Community Chest. He has been able to obtain a further grant for the Day-light Group in St Day.
* St Aubyn Engine House. He has been contacted by a member of the public who feels that the structure is in a dangerous condition and has explained to him that it has been impossible to trace who owns it. He has also asked CC to assume ownership but the council has been unwilling to do this. It is, however, monitoring the condition of the building.
* CC reserves. Central government has recently stated that CC has considerable reserves which should be spent to avoid Council Tax increases. Cllr Kaczmarek pointed out that most of the reserves are allocated to PFI projects and those remaining are held back for emergencies.

 6. Confirmation of the Minutes of the meeting held on Monday 09th November, 2015

 RESOLVED that the minutes be confirmed as a true and correct record of the proceedings and signed by the Chairman.

 7. Matters arising

 a. Town regeneration

Town Clock. The Clerk sad that he has met Clare Summerson and Lesley Trotter of the Day-light Group and they made preliminary arrangements for the Grand Finale event. It is to be held on Saturday 07 May with Fore St being closed between 10am and 8pm. The event itself will run from 2pm - 6/7pm. It is hoped to have a small craft/farmers' market, refreshments and musical entertainment.

Community Litter Pick. **RESOLVED** to hold the next community litter pick on Saturday 13 February, 2016 at 10am.

**b. Footpaths**

 Footpath 10. This was reported on in item 11.

c. Public transport & bus shelters

Cllr Nankivell said there have been no serious problems with the running of the bus service but did also say that the bus shelters at Scorrier need cleaning.

RESOLVED to take no action as these are not the responsibility of the Parish Council.

1. Play areas

Wheal Jewell. Nothing to report.

Tolgullow playing field. It was reported that wood from the fallen tree is slowly being removed.

Vogue Playing field. Nothing to report.

1. Surgery facilities & housing

 An email from Chacewater and Devoran surgery was read out which indicated that the NHS will hold another open hearing in January to consider the appeal against the decision to grant permission for a pharmacy to open in St Day. The surgery has also been asking its patients to put in writing their opposition or support for this.

 No planning application has yet been received for the site at Telegraph Hill.

f. Empty properties

Polgrey, West End. This property is now being repaired.

g. Burial ground and churchyard

The Clerk said that CC is now putting together an Asset Management Group Briefing Document to consider whether the site at the bottom of Chapel St is suitable as a new burial ground. He has been advised that this will be a slow process.

h. Defibrillators

A training evening for 11 people was held at the Enterprise Centre, Vogue on 30 November and this training will have to be repeated every year.

Cllr Jones said that £100 has been raised through an event at The St Day Inn for the defibrillator and this was passed to the Clerk.

The defibrillator at the Enterprise Centre is now in its cabinet and ready for use and the Clerk agreed to contact Michael Cox to see when the cabinet at The St Day Inn will be put up.

i. Love Where You Live competition

 The Clerk said that the £200 prize has been received in Amazon vouchers.

 RESOLVED that this should be spent on stationery and other office supplies and that a sum of £200.00 should be forwarded to the Day-light Group as it was instrumental in winning the prize.

 8. Correspondence received

a. from Sunny Days Nursery - letter of thanks for grant

 RESOLVED to note

b. from St Day & Carharrack Community School - letter of thanks for grant

 RESOLVED to note

c. from Victim Support - letter of thanks for grant

 RESOLVED to note

d. from St Day Historical & Conservation Society & St Day Old Church Appeal Committee - request for financial support

 An email had been circulated which detailed the committee's intention to raise a sum of £3,000 per annum through public subscription

 so that it would be in a position to take over responsibility for maintaining the building and thus ensure its future for St Day.

 RESOLVED to contribute £200 each year, provided that the figure of £3,000 is achieved.

 9. Planning

The Clerk reported one application considered prior to the meeting:

PA15/09561 Perkins & Perry Ltd Wheal Chance, Radnor Rd, Scorrier Extension to existing building supported

two decisions from CC:

PA15/09425 Neville C Cathedral Farmhouse, Busveal Alterations & refurbishments approved

PA15/09091 Stone E Brickworks Hill (land at) Retention & completion of agric building approved

two applications for consideration:

 PA15/10346 Isaacs S Hunrosa, Tresaddern Hill (land adj to) Erection of 2 flats

 **RESOLVED** to support the above application

 PA15/11268 Stewart G The Chalet, Tresaddern Farm Certificate of Lawfulness

**RESOLVED**to inform CC Planners that the Parish Council has no evidence to submit in support of this claim.

and one notification for information only:

PA15/11100 WJ Mills Trust 1 Mills St Works to sycamore tree

 Other planning matters:

Brickworks Hill, E Stone. The Clerk reported that, despite a further email to CC Planning Enforcement, no further information on this situation had been received.

**10.** **Accounts.**

The Clerk reported one account paid prior to the meeting:

 Ronnie Richards Memorial Charity defibrillator training 30.11.15 200.00 (001138)

and7 accounts for payment:

Brian Chapman street cleaning, Nov/Dec 240.00 (001139)

S Edwards salary, Oct - Dec '15 1080.00

 McAfee Internet Security 41.99

 postage, telephone & sundries 66.57

 1188.56 (001140)

PO Ltd income tax on Clerk's salary 270.00 (001141)

Iron Orchid Landscapes gardening, Buckingham Terrace & Town Clock 468.00 (001142)

The Day-light Group competition winnings 200.00 (001143)

RHR Historical Restoration retention amount, phase 1 3464.95 (001144)

Lawry Building & Maintenance repairs to public seats 426.00 (001145)

 **RESOLVED** to pay the above accounts

11. Traffic and roads

Pink Moors. Cllr Nankivell said that he had received some comments about the condition of the stream flowing through Pink Moors and the potential for flooding problems.

**RESOLVED** to contact Ben Dickinson (Cormac) to ask him to inspect a depression in the road 100m up from The Lodge where water is beginning to settle.

Parking area, Chapel St. Cllr Nankivell passed to the Clerk details which had been passed to him of vehicles which had been parked in this area for a number of months.

**RESOLVED** that the Clerk should check that these vehicles have road tax and MOT and report to the police/CC if not.

Chyrose Rd/Footpath 10, flooding. Cllr Moores said that he had met Ben Dickinson (Cormac) on site and he had accepted his suggestion that a digger will be needed to clear the mud and then scalpings can be laid and the water drained off onto nearby land. He said that it will be done but cannot guarantee exactly when.

Tolgullow, road traffic accident. There was concern that there had been a second serious accident at this site near to The Lodge in a short space of time.

**RESOLVED** to write to Peter Tatlow (County Highways) to ask for his ideas on what can be done to make this section of road safer and to enquire when the damaged wall will be repaired.

12. Meeting reports

 Police Meeting. Cllr Penny said that he had attended the recent meeting but that Cllr Kaczmarek had covered most of the points in item 5 above. He did add that most people present complained about the 101 telephone service but that no changes have been made.

13. Financial report to 30 November 2015

 The Clerk provided the following statement at 30 November 2015:

 Receipts balance c/f 14/15 34,391.44

 in year 15/16 60,272.81

 94,664.25

 minus Payments 15/16 41,771.08

 52,893.17

 Made up of:

 Business Instant Access account 38,163.58

 Treasurer's account 49.24

 Nat Savings account *capital reserve* 7,776.96

 Nat Savings account *burial ground reserve*  6,903.39

 52,893.17

14. Annual review of Clerk's salary

 Cllr Nankivell said that the Finance Committee wished to make the following recommendations:

* that the Clerk's salary be increased to £6,000 per annum wef 01.04.2016
* that it should increase by 3% on 01 April each year until 2021 when it will be reviewed
* that a one-off payment be made to the Clerk for the additional work involved during 2014/15/16 on the Town Clock works

 RESOLVED to accept all of the above recommendations

15. Budget and precept, 2016/7

 The Clerk read through the details of the budget for 2016/7 which had been drafted by the Finance Committee

 RESOLVED to set a budget of £43,015.16 with £17,636.73 being met from in year receipts, £2,202.84 c/f from 2015/6 giving a precept of £23,175.59

 Cllr Moores thanked the members of the Finance Committee for their hard work in preparing the draft budget.

16. Date of the next meeting

 Monday 11th January, 2016 at 7pm in the Community Room, Mills Street.

 The meeting closed at 09.04 pm.