ST DAY PARISH COUNCIL

**Minutes** of the Meeting of the Parish Council held on Tuesday 05th June, 2018, at 7.00pm in the Mills Street Community Room, St Day.

**Present:** Cllrs C Bell, R Gill, D Moerel, G Nankivell, J Newcombe and C Williams

 Clerk S Edwards

**1. Apologies.**

 **RESOLVED**  to accept the apologies of Cllrs. C Jones and M Kaczmarek (CC).

 **2. Declarations of Personal and Prejudicial Interests relating to items on the agenda and the details thereof**

Cllr Newcombe declared an interest in item 7l, parish office

 **3.   Public Participation Session**

There were no members of the public present.

 4. Police report

 The Clerk provided the following crime details for April, 2018, taken from the Police website:

 Fairfield criminal damage/arson no suspect identified

Chapel St violent/sexual offence no suspect identified

Church St criminal damage/arson no suspect identified

Church Hill criminal damage no suspect identified

Church Hill vehicle crime under investigation

Church Hill violent/sexual offence unable to prosecute

 5. Cornwall Councillor’s report

 No report was available.

 6. Confirmation of the Minutes of the meeting held on Monday 14th May, 2018

 RESOLVED that the minutes be confirmed as a true and correct record of the proceedings and signed by the Chairman.

 7. Matters arising

a. Town regeneration

 Town Clock. The Clerk has spoken to Nigel Matthews and he is proceeding with the work on the old movement.

 August litter pick. This is to be held on Saturday 11 August at 10 am.

1. Footpaths

Footpath 8. The boulders have been replaced at the Kilifreth end of this footpath.

c. Public transport & bus shelters

Cllr Nankivell said that there are now no buses after 6.30 pm and Cllr Bell informed him that Cllr Kaczmarek has made enquiries about this and has been told that the service is very poorly used after this time and, as it is not subsidised, it is difficult to justify reinstating it. If an appeal were to be made it would have to involve all other Town and Parish Councils served by this route.

RESOLVED to postpone further discussion on this matter until Cllr Kaczmarek is present.

d. Play areas & gardens

Wheal Jewell. Stuart Wallace (CC) has suggested using S106 monies to repair the fitness equipment.

RESOLVED to discuss at the July meeting.

Tolgullow. Cllr Bell said that a survey will be carried out during the Feast celebrations to find out what sort of new play equipment, if any, is wanted.

 Vogue. Nothing to report.

 Trenant play area. Nothing to report.

e. Surgery facilities

 The Clerk said that progress is being made in the talks aimed at building a new surgery.

f. Empty properties

 The Clerk has written to the owner of the Chapel in Scorrier St to ask him to tidy up the frontage but has still not received a reply.

g. Burial ground and churchyard

 The Clerk said that he has spoken to a group which would like to turn the open and closed sections of the churchyard into a 'Living Churchyard'. They had already spoken to Fr Simon Bone who has agreed to their proposal and now want to put the idea to the Parish Council.

 RESOLVED to ask them to speak at the next PC meeting on 09 July.

h. St Day Old Church

 The Old Church CIC has now requested draw down of the remains of the donation received from a member of the public after the expenses for the bench on the Wheal Jewell playing field were covered - £2,252 (voted for in the recent public survey).

 RESOLVED to agree to pay.

i. Speedwatch

 Cllr Newcombe said that James Beer is now the coordinator but that this has not been recognised at Police Headquarters in Exeter and they have also been told that the data submitted recently on the B3298 is of no use as the site was not recognised. Cllr Bell has written to Cllr Kaczmarek about the lack of cooperation from the police and Cllr Kaczmarek has, in turn, written to Inspector Mark Eccles who is now in charge of speedwatch and, he believes, feathers have been ruffled.

 Cllr Newcombe also reported that two speedwatch sessions on the B3298 w/c 11 June have been cancelled as PCSO Adrian Hart will be helping to set up Lanner's speedwatch.

j. Neighbourhood Development Plan

 Cllr Bell reported that he and the Clerk had recently met to discuss funding for the remainder of the process and a schedule had been agreed.

 RESOLVED to allow a £50 budget for each Working Group to pay for incidentals.

 Stands have been arranged for the Market Sq street event, the Beer and Ale festival and Feast Monday to publicise the NDP and to carry out various surveys.

 Several Working Groups are organising surveys and questionnaires and the Steering Group has held its initial meeting.

k. Minor works committee

 The following work has been carried out:

* the new safety notice at the skatepark has been erected
* the pits in the track around the Wheal Jewell play area have been filled in

the following work is planned:

* erection of a notice board at the Star Inn, Vogue
* replacement of a basketball net on the Vogue playing field
* filling in with planings between the stones at Chapel St/Wheal Gorland

and agreement has been obtained to put up a notice board and a defibrillator at the Fox and Hounds, Scorrier.

l. Donations and projects for 2018/19

 Cllr Bell reported that:

* there is a vehicle activated sign in Probus which has been put up at the suggestion of the local Cornwall Cllr.

 RESOLVED that Cllr Bell will discuss this with Cllr Kaczmarek.

* the volunteers to help with the Christmas Lights hope to meet in late July/early August
* the WJ Mills (Cottages) Trust has agreed to allow the Parish Council to use its office for two sessions per week at a cost of £30 per week. This will include heating and electricity.

RESOLVED to suggest that, given the size of the office, a charge of £20 per week would be more realistic.

Cllr Nankivell said that the trustees of the Community Centre will be meeting before the July PC meeting to discuss the Parish Council's proposal to use the Community Centre committee room.

No other sites for a Parish Office were suggested.

 8. Correspondence received

**a. Invitation to Feast Day service on Sunday 10 June**

 **RESOLVED** to note.

**b. Re behaviour of children on Mineral Way**

A letter has been sent to residents of Mineral Way reminding them of the responsibilities they have for their children's behaviour.

**c. Re drainage at Pink Moors**

There are concerns that, when there is very heavy rain, the existing set up cannot cope with the additional storm water.

 **RESOLVED** to suggest that a video record should be kept at such times and sent to SWWA.

**d Re rerouting of footpath 57 (Chacewater)**

 **RESOLVED** to note.

**e United Downs Geothermal Energy Project**

 The Clerk said that he has put a recent update on the project on the parish website.

**f Visibility at the Telegraph Hill crossroads**

 **RESOLVED** to ask for the grass verge on the Fairfield side to be cut.

 9. Planning

 The Clerk reported one application considered prior to the meeting:

 PA18/04335 McNab M Hillcrest, West End ground floor bathroom extension supported

 and one application for consideration at the meeting:

 PA18/03571 Jones T Little Acre, Tolcarne Rd building of sun lounge

 **RESOLVED** not to support as it extends beyond the building line of adjacent properties at the front.

 and one decision from CC:

 PA18/02987 Thomas P Lambourne Farm, Tolcarne (adj to) single infill dwelling (amended design) approved

 and no preapp notifications

 Other planning matters: None

 10. Accounts

 The Clerk reported no accounts paid prior to the meeting:

and six accounts for payment:

 B Chapman street cleaning, May - June, 2018 208.00 (001357)

 S Edwards Clerk's salary, Apr - June, 2018 1273.08

 office allowances, Apr - June, 2018 75.00

 new basketball net 4.46

 postage, telephone & expenses 98.36

 1450.90 (001358)

 HMRC income tax on Clerk's salary 318.27 (001359)

 Cornwall ALC Ltd GDPR training, Chair and Clerk 108.00 (001360)

 St Day Old Church CIC grant 2252.00 (001361)

 C Bell NDP expenses 9.97 (001362)

 RESOLVED to pay all of the above accounts.

 11. Traffic and roads

 The Clerk read out an email from Adrian Drake (CC) on the following subjects:

 'Lay by' at Vogue by the sports ground exit. The water/ditch issue will be dealt with once pothole repairs have been completed.

 Flooding at Tolcarne Rd (near the bottom of School Hill). The pothole will be dealt with in due course.

 Fore St, sloping pavements. No budget to address this issue.

 Fore St, smells from drain. Will inspect and take appropriate action.

 Cllr Newcombe said that there is subsidence on the road from the Four Burrow Hunt Kennels to the Lodge at Tolgullow.

 **RESOLVED** that Cllr Bell will check on this and report to CC.

 Parking on the 'I' bar at West End. PCSO Adrian Hart has checked on this several times and has not seen a car parked there.

 12. Meeting reports

 Minutes/notes of the following meetings had been circulated to all P Cllrs:

 GDPR training

 United Downs Geothermal Project

 Police Liaison Group

 NDP Steering Group, initial meeting

 **RESOLVED** to take as read.

 Cllr Bell said that no minutes have yet been received following the update meeting on the Wheal Jewell Travellers' site. These will be circulated when received but the meeting had been very positive.

13. Review of burial ground charges

 RESOLVED not to make any changes.

14. General Data Protection Legislation, 2018

 RESOLVED to adopt the Draft Data Protection Policy and Privacy Notice which had been circulated to all P Cllrs prior to the meeting.

 RESOLVED to confirm that the Parish Council shall be the Data Controller and the Parish Clerk will be the Data Protection Officer.

 RESOLVED that Data Protection Impact assessments will be dealt with on an individual basis.

 RESOLVED that an Information Asset Register will be set up for each case where personal data is kept.

15. Date of the next meeting

 Monday 09 July, 2018.

 The meeting closed at 08.35pm.

After the meeting closed the following item was then considered by Parish Councillors with no public present:

1. Appointment of Parish Clerk.