ST DAY PARISH COUNCIL

**Minutes** of the Meeting of the Parish Council held on 03/12/18, at 7.00pm in the Enterprise Centre, Vogue, St Day.

**Present:** Cllrs C Bell, C Jones, and D Moerel

 Cllr M Kaczmarek, CC

 Clerk S Moore

 2 members of the public

**1. Apologies -** G Nankivell, C.Williams

 **2. Declarations of Personal and Prejudicial Interests relating to items on the agenda and the details thereof**

Cllr Bell: Item 8c - Correspondence on field at Pink Moors

**3.   Public Participation Session**

**RR** - Wanted to commend the Parish Council on how pro-active the work has been to reduce speeding in the Parish

**4** **i** **Police Report**  *4 crimes reported in September 2018:*

 Wheal Gorland Road Violent/sexual offence Under investigation

 Fore Street Violent/sexual offence No suspect identified

 Fore Street Public order No suspect identified

 Church Hill Antisocial behaviour No details available

 **ii Public Police Surgeries** - Still awaiting reply to email sent following last meeting

 **5. Cornwall Councillor’s report**

- Due to the uncharacteristic rainfall in recent weeks, drains are not coping with silt and debris, including leaves. It would be helpful if residents could clear as many leaves as possible to help the situation; when the weather becomes drier, Cormac will come in to work on affected areas such as Tolgullow Woods. Also advise CC when drains are silted up.

- Wheal Jewel: 1. A family have been evicted; no communication however to Cllr Kaczmarek. 2. Still problems with caravans being dumped and burnt out. 3. Sadly there has been a bereavement; may be more travelers in the area for the funeral.

- Flooding on Telegraph Street - Cllr Bell has looked at this with highways - RESOLVED.

- Thanks to all those who helped in putting up the Christmas lights and tree. Also to the organisers of the Armistice Day event - hoping to have the banner created displayed at County Hall.

(Cllr Kaczmarek left the meeting at 7.46pm)

**6. Confirmation of the Minutes of the meeting held on Monday 12th November, 2018**

AGREED that the minutes be confirmed as a true and correct record of the proceedings and signed by the Chairman.

 **7. Matters Arising**

 a **Town Regeneration**

**Town clock** **lighting** - Proposed that this is deferred until the January meeting for full council to discuss and agree.

**Public notice board** - DINC form now sent to Cornwall Council. Response will factor in what is to be considered at next meeting

regarding location and material of notice board.

 **b** **Footpaths** - Clerk to write to PH at Cornwall Council in the New Year for guidance on responsibility of Cornish hedges and

their upkeep as some are posing a risk to the public

 **c** **Public Transport and Bus Shelters** - GN to report in January meeting

 **d** **Play areas and Gardens - i** Following the response of Mr Symons of Cornwall Council, Cllr Bell proposed to respond to him (with the Cornwall Councillor and the Community Liaison Officer) that his suggestion of spending 106 money on Cornwall Council maintenance is not acceptable. Cllr Kaczmarek offered to arrange a meeting with JM if necessary.

**ii** Proposed by Cllr Jones that a quote is sought by a professional, other than ROSPA, to assess on whether play areas are not

only structurally safe, but also are 'fit for purpose’. Agreed unanimously

 **e Surgery Facilities -** Advised by SE to wait until after Mills Trust next meeting (03/12), before taking any action - Clerk will check

with contact after Christmas

 **f Primitive Chapel -** Clerk still to write to Bank with intention to impose a Section 215 for clearance of white goods/fly

tipping from the property - to be actioned in New Year

 **g Burial Ground - RESOLVED** Meeting with Father Simon took place. Next step deferred until January meeting for full council to

discuss and agree

 **h** **Speedwatch** - Report for November and December to be issued at January meeting

 **i Neighbourhood Development Plan** - Circulated and taken as read

**j Minor Works** - Proposed and agreed that tailings to be spread on path to the skate park

**k** **Current Year Projects**

**Parish Office** - RESOLVED. Payment for usage in 2018 will be settled at January meeting and one single payment for year 2019 will be settled in April 2019.

**Mobile Speed Activated Signs** *-* RESOLVED*.* Signs are up and working. These (along with batteries), have been marked infra

red ink for security.

**Defibrillators** - GN to report in January meeting (plaques)

**8**  **Correspondence/Communications Received**

a Complaint on parking/work vans in Balcoath - RESOLVED. Cllr Bell in contact with contractors

b Requests for donations - RESOLVED. St Day School to receive £150 and Victim Support £100

c Field at Pink Moors - Proposed that this is deferred until the January meeting for full council to discuss and agree.

d Rugby Field - Removal of significant portions of Cornish hedge and replace with decorated block work; proposed that this is deferred until the January meeting for full council to discuss and agree

e Scope - Clerk to reply stating that PC does not have the land to place a textile recycling unit - however, to suggest they contact Cornwall Council

f Thank you letters noted from Cruse and Cornwall Hospice care

g Correspondence re. burial charges; Proposed that this is deferred until the January meeting for full council to discuss and agree

h Emails noted from absent Councillors on various items in the agenda

**9. Planning**

1 new planning application -:

PA18/03099/PREAPP | Pre-application advice sought to demolish the existing dwelling and the erection of approximately five new dwellings. | Orchard Cottage Pink Moors St Day Redruth Cornwall TR16 5PG

Cllr Bell to investigate with Cornwall Council the possibility of an open meeting; developers to present plans. Aim for January

**10. Accounts**

9 accounts paid prior to the meeting

Cruse Bereavement Care (Nov. Grant) 100.00

Cornwall Hospice Care (Nov. Grant) 100.00

St Day Christmas Lights (Nov. Grant) 500.00

Prima bakery (mince pies for Christmas carols) 29.00

St Day Baby and Toddler Group (re-issued cheque) 250.00

Iron Orchids Landscape (Garden maintenance) 1020.00

St Day Youth and Sports (Community bus donation) 750.00

Day-light group (Armistice day pt.2) 500.00

Steve Edwards (re-imbursement for Mc Afee anti- virus) 89.99

 3,338.99

7 accounts for payment:

S Moore Salary & expenses Nov 2018 444.99

 Broadband & telephone allowances 13.33

 Office allowances 25.00

 HP Printing D.D 7.99

 Post & sundries 38.22

 kettle and fan heater 42.98

 Fuel 20.76

S Moore 593.27

Mills Trust (Room hire - meetings) 120.00

S Moore (Office chair re-imbursement) 89.99

Office Furniture Online 559.20

Elan City (VAS Units) 4445.03

Brian Chapman (Street cleaning) 208.00

Chris Bell (parking, USB adapter, speed sign locks, Dell laptop) 137.09

***6,152.58***

 ***TOTAL 9,491.57***

|  |  |  |  |
| --- | --- | --- | --- |
| *Business Instant Access Account 22,654.87 Treasurers Account 12,713.62* |  |  |  |
|  | DRAFT REVENUE ESTIMATES - ST DAY PARISH COUNCIL - 2019/20 |
|  |  |  |  |  |  |
|  | Last year | Description | Current | year | Forward year |
|  | 2017/18 |   | 2018 | /19 | 2019/20 |
|  | Actual |   | Original | Revised | Estimate |
|  | £ |  | £ | £ | £ |
|  | Receipts |  |   |  |   |
|  | 16.69 | Bank interest | 20.00 | 17.00 | 20.00 |
|  | 2,450.00 | Burial ground | 3,500.00 | 3,500.00 | 3000.00 |
|  | 1,117.07 | Agency receipts/payments | 1,095.46 | 1,117.26 | 1117.26 |
|  | 1,390.00 | Grants | 200.00 | 10,200.00 | 200.00 |
|  | 30.00 | Sale of publications | 25.00 | 15.00 | 15.00 |
|  | 759.00 | Burial ground reserve fund | 750.00 | 875.00 | 875.00 |
|  | 1,244.00 | Newsletter | 1,000.00 | 1,400.00 | 1400.00 |
|  | 3,700.00 | Donations | 0.00 | 445.00 | 0.00 |
|  | 0.00 | Town Clock fund (grants & donations) | 0.00 | 0.00 | 0.00 |
|  | 1,836.79 | Government rate support grant | 1,425.35 | 1,425.35 | 1305.62 |
|  | 1,190.00 | Neighbourhood Development Plan | 4,000.00 | 4,000.00 | 3810.00 |
|  | 13,733.55 | Total of receipts | 12,015.81 | 22,994.61 |  11,742.88  |
|  | Payments |  |   |  |   |
|  | 6,180.00 | Clerk's salary | 6,365.40 | 7,124.82 | 6365.40 |
|  | 215.09 | Office equipment | 200.00 | 1,150.00 | 250.00 |
|  | 2,693.23 | General administration | 2,500.00 | 2,475.00 | 2500.00 |
|  | 2,822.72 | Street cleaning and weed spraying | 3,500.00 | 2,900.00 | 3500.00 |
|  | 858.40 | Grass cutting - burial ground | 885.80 | 700.00 | 908.00 |
|  | 2,155.62 | Grass cutting - churchyard | 2,224.53 | 2,100.00 | 2280.17 |
|  | 764.26 | Footpath maintenance | 3,000.00 | 1,001.75 | 2000.00 |
|  | 300.00 | Office allowances | 300.00 | 225.00 | 780.00 |
|  | 1,649.60 | Section 137 payments | 2,500.00 | 4,752.00 | 2500.00 |
|  | 386.93 | Regeneration expenditure | 5,000.00 | 3,250.00 | 7500.00 |
|  | 60.00 | St Day in Bloom | 75.00 | 70.00 | 75.00 |
|  | 226.46 | Election expenses | 250.00 | 200.00 | 250.00 |
|  | 520.00 | WC caretaker | 520.00 | 520.00 | 520.00 |
|  | 705.00 | Garden maintenance | 2,000.00 | 1,020.00 | 2000.00 |
|  | 0.00 | Chairman's expenses | 100.00 | 150.00 | 500.00 |
|  | 0.00 | Churchyard regeneration | 1,509.35 | 0.00 | 1509.35 |
|  | 64.00 | Bus shelter maintenance | 500.00 | 64.00 | 500.00 |
|  | 4,233.61 | Play areas | 600.00 | 600.00 | 2000.00 |
|  | 1,308.00 | Street furniture | 650.00 | 400.00 | 650.00 |
|  | 57.00 | Grass cutting, Telegraph Hill | 1,000.00 | 19.61 | 80.40 |
|  | 20.00 | Training | 250.00 | 102.00 | 250.00 |
|  | 2,563.37 | Town Clock | 6,436.65 | 155.00 | 9311.65 |
|  | 759.00 | Burial ground reserve fund | 875.00 | 612.50 | 875.00 |
|  | 1,523.04 | Newsletter | 1,600.00 | 1,850.00 | 2000.00 |
|  | 1,570.00 | Defibrillator | 200.00 | 0.00 | 200.00 |
|  | 0.00 | Special projects fund | 10,000.00 | 10,000.00 | 1750.00 |
|  | 835.66 | Neighbourhood Development Plan | 4,000.00 | 4,000.00 | 3810.00 |
|  | 0.00 | Minor Works Group | 500.00 | 250.00 | 500.00 |
|  | 32,470.99 | Total cost of payments made | 57,451.73 | 45,691.68 | 55364.97 |
|  | 19,927.44 | Total cost of payments less receipts | 45,435.92 | 22,697.07 | 43622.09 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Calculation of revenue balance** |  | £ |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Cash balance at 01 April current year |  | 54,046.51 |  |  |  |
| Less: |  |  |  |  |  |  |  |  |
|  | Capital balance at 01 April current year | 26,187.46 | ( Cap Res £8,079.32/BG Fund £18,108.14) |
| Less: |  |  |  |  |  |  |  |  |
|  | Revised revenue estimate of current |  |  |  |  |
|  | year's requirements (draft revenue |  |  |  |  |
|  | estimate table, column 4) |  | 22,697.07 |  |  |  |
| Add: |  |  |  |  |  |  |  |  |
|  | Precept for the current year |  | 23,468.90 |  |  |  |
|  |  |  |  |  |   |  |  |  |
|  | Estimated revenue balance available |  |  |  |  |
|  | on 01 April in forward year |  | 28,630.88 |  |  |  |
|  |  |  |  |  |  |  |  |  |
|   |   |   |   |   |   |   |   |   |
|  |  |  |  |  |  |  |  |  |
| **Precept required for 2019/20** |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Estimated forward year net payments (draft |  |  |  |  |
| revenue estimate table, column 5) |  | 43,622.09 |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Add for: |  |  |  |  |  |  |  |
|  | contingencies/depreciation |  | 9500.00 |  |  |  |
|  | working balance |  |  | 0.00 |  |  |  |
|  |  |  |  |  |   |   |   |  |
| Total revenue resource requirements |  |  |  | 53,122.09 |  |
|  |  |  |  |  |  |  |  |  |
| Less: |  |  |  |  |  |  |  |  |
|  | Estimated balance available on 01 April |  |  |  |
|  | (excluding capital balances) |  | 28,630.88 |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Less: |  |  |  |  |  |  |  |  |
|  | Transfer from Capital Reserve |  | 0.00 |   |   |  |
|  |  |  |  |  |  |  | 28,630.88 |  |
|  |  |  |  |  |  |  |  |   |
| Amount to be met from precept |  |  |  |  | **24,491.21** |
|  |  |  |  |  |  |  |  |  |
| Government Rate Support Grant 2019/20 |  |  | 1,305.62 |  |

**11. Budget** - RESOLVED. Proposed by Cllr Jones, seconded by Cllr Moerel and agreed by Cllr Bell. Precept application to be sent to Cornwall Council

 **12 Traffic and Roads**

 1. Water pooling in Telegraph Street since road resurfacing -RESOLVED. Cllr Bell met with Highways; also Cllr Kaczmarek working to sort this.

 2. Specific instructions agreed with Highways for mobile speed sign posts.

 3. Reflective wrist bands - proposed and agreed to purchase 50 more.

 4. Seagull proof bags will be purchased by Cllr Bell with the £150 cash donation from Friends of St Day. Will be available free at the coffee morning at the community centre

 **13** **Upcoming Meetings**

5th December Geothermal Liaison Meeting Gwennap Richard Jory (open - 7pm)

13th December MVRG Stithians (open - 2-4pm)

**14** **Meeting Reports** - CPIR, Mineral Tramways & November Localism Summit all circulated.

 Police liaison - 1% increase in crime reports but not more incidents; More computer fraud - to put article in next newsletter;

shop lifting and general theft has decreased; 15PCSOs two years ago compared to 7.8 now; 40% of police time is spent on

mental health issues - 'minding' persons. Request that Parish Councils push Government to put in more money.

Proposed that article goes into the newsletter on homeless issues. If you see homeless people, contact Coastline.

**15 Councillor Vacancies** By majority, the two Councillor positions to be offered to Rebecca Ryder and Karl Everett

**16 Date of Next Meeting** - Monday 14th January 2019

The meeting closed at 9pm