ST DAY PARISH COUNCIL

**Minutes** of the Meeting of the Parish Council held on **13/05/19** at 7.00pm in the Enterprise Centre, Vogue, St Day.

**Present:** Cllrs C Bell, K Everett, D Moerel, G Nankivell, R Ryder, M Kaczmarek, CC

 Clerk S Moore

 5 members of the public

 **1. Apologies -** Cllr Williams

 **2. Public Participation Session**

PJ - who has been contacted by the PC about two issues, notified the committee that action is being taken to eliminate the Japanese knotweed in her field which is creeping onto CC ground. Discussion on motorbike riding on the field and the nuisance to the neighbours. ACTION - Clerk to write a further letter to clarify individual's understanding on the matter.

BB - Double yellow lines missing and new mobile home on School Hill - both issues being dealt with already.

DM of Primus Training presented his risk assessment report on the four play areas in St Day, and actions/forward plans. The Parish Council resolved to address the findings as necessary and add to minor works. (Next meeting).

**3.   (Agenda Item 15 - brought forward) Cornwall Councillor’s report:-**

- Chalet on School Hill - Planning enforcement is active and ongoing with regard to this property

- Notice at bottom of Chapel Street has been heeded and debris cleared

- United Downs Household Recycling Centre, looking to install CCTV at gates to prevent the fly tipping

- Sharp bend sign at Greenbank - Angled road signs are now in place

- GP Surgery - Planning permission is now in. (See Item 19.1)

- Actively working on ways of resolving the problem of burnt caravans in area - meeting to attend on 14/05/19

- UDDGP had a two hour royal visit from Princess Anne. Representative from Redruth School was a St Day resident. MK is

meeting with businesses which may locate at United Downs in order to use the new energy source, as a result of the drilling

- Pound field has had saplings damaged by the ponies left there - Problem families are still being allowed to reside in Travellers

Community and causing a nuisance.

- Planning application PA19/02350 Not supported by MK. CB requested that MK pursue the issue with the same vigour with

which he approached the dumping on land near unity Woods.

**4**. **Declarations of Personal and Prejudicial Interests relating to items on the agenda and the details thereof** - None

1. **Election of Parish Council Chairperson for the year 2019/20**

RESOLVED that Cllr Bell be elected.

1. **Election of Parish Council Vice Chairperson for the year 2019/20**

RESOLVED that Cllr Ryder be elected

1. **Election of members of the Finance sub-Committee for the year 2019/20**

RESOLVED that Cllrs Bell, Jones and Moerel be elected.

1. **Election of members of the Planning sub-Committee for the year 2019/20**

RESOLVED that there would be no sub-committee.

1. **Election of representatives (2) to the Mining Villages Regeneration Group and Community Network Panel for the year 2019/20**

RESOLVED that Cllrs Bell and Ryder be elected.

1. **Election of Public Transport representative for the year 2019/20**

RESOLVED that Cllr Nankivell be elected.

1. E**lection of representative to the Mineral Tramways Group for 2019/20**

RESOLVED that Cllr Bell be elected.

1. **Election of representative(s) to the SITA liaison group for 2019/20**

RESOLVED that Cllr Bell elected.

1. **Election of representative to the United Dows Geothermal liaison group for 2019/20**

RESOLVED that Cllr Bell elected.

1. **Appointment of Tree Warden for 2019/20**

RESOLVED that Cllr Ryder and Mr Tim Price be elected.

*\*It was noted following the meeting that the membership of the Police Liaison Meetings was not covered and will be*

*agreed at the next Parish Council Meeting*

1. **Register of Members’ Interests**

 All members present updated their individual register.

**16.** **Confirmation of the Minutes of the meetings held on Monday 8th April, 2019**

AGREED that the minutes be confirmed as a true and correct record of the proceedings and signed by the Chairman.

**17.** **Police Report**  3 **crimes reported in February 2019:**

 Market Square Antisocial behaviour No details available

 Lower Tolgullow Criminal damage/arson Under investigation

 Church Hill Possession of weapons Under investigation

**18** Matters arising:

**a**  **Town Regeneration**

i. Clock Tower - 1. Planters - RESOLVED to purchase planters from 'Taylor Made' - Clerk to proceed with order. 2. Finger signs - RESOLVED to purchase one sign to fix to lamp post (for direction/distance to Toilets and Enterprise Center) and a Town Plan will be placed in the new notice board with other information such as Church, School, Enterprise Centre, Community Centre. DM to continue with research on which design and report back at next meeting.

ii. Geothermal Grant Application - New application to be submitted for zip wire. Awaiting references - ACTION - Clerk to

approach Head of school for a reference.

iii. Churchyard donation - RESOLVED - Clerk to contact individuals for quotes/go ahead for works to commence.

**b** **Footpaths** - i. Photographic evidence obtained by CJ - now reported to CC - awaiting a response

ii. RR to email CC to obtain assistance in gaining details for plans of undesignated footpaths iii. Footpath from Pink Moors to Treskerby has been agreed by DIY SOS for attention. PC to source materials and equipment. Permission gained for access via Scorrier Cross Country Course. RR to ask locally for source of pallets. Deuces near Scorrier Estate do aggregates - Clerk to enquire whether they may supply and deliver to the area. Warriors for free pallets and KE will approach a contact from Edne, to possibly collect by trailer. No date for the work to proceed until advised by CC. Danny Konik to be approached for use of CC trailer and tools.

**c** **Public Transport and Bus Shelters** - Nothing to report

**d**  **Play Areas and Gardens -**

i. Rugby Field play equipment has been ordered and deposit paid (cannot be installed until end of July due to the installation

company not fitting it in beforehand). Tree surgeon has observed area and no actions. Still the issue of safety on the crossing

B3298. Fence reported to CC - this has been removed by CORMAC - request that it is replaced, even if a shorter length.

ii. Toilets on rugby field will be needed during installation of play equipment, feast and PinP - ACTION - Minor works to inspect

the toilet block and produce a list of what needs to be done. ACTION - Clerk to get costings of hired toilets, source from GN.

iii. Bench/skate park maintenance fee - ML instructed to proceed (awaiting response)

iv. Benches and bins -RESOLVED - BC has agreed to empty two additional bins free of charge - only cost will be re-

imbursement for bin bags.

v. Purchase of lockable dog feces bins for the Rugby Field. RESOLVED - to purchase a lockable shute bin for £150 for the Rugby

Field.

vi. Skate park and other play areas - H&S checks carried out, tarmac has been leveled at lip of the metal - Meeting with

youths who built a bike jump has been held - have found one source of granite stones - youths informed. Once completed, and

taken down to 1.5 meters, a risk assessment will be carried out to check safety and fit for purpose.

ii. Field adjacent to Sport Pitch Vogue - See Public Participation (Item 2)

**e** **Surgery Facilities** - Planning permission applied for - for discussion in item 19.

**f** **Primitive Chapel** - Further communication sent to HSBC. Awaiting response.

**g** **Burial Ground** - Memorial Area - ACTION - arrange a meeting with MH to discuss size of area and possible approaches to

design and layout. Proposal then to be drawn up for consideration by PC and Father Simon

**h** **Speed Watch** - Speedwatch forum report issued

**i**  **Neighbourhood Development Plan** - CB to circulate report following meeting in due course

**j Bins and dog fouling** - Application sent to High Street Heroes to request a grant of £1,337.14 to pay for stickers on Dog Fouling. These are being sourced locally. ACTION - Civil enforcement officer training opportunity will be placed on Facebook (CB) and website (Clerk), for residents to have access in order to volunteer.

**k** **Minor Works** - RESOLVED - Identify extent of restoration and repair to toilets on the rugby field

 - RESOLVED - Installation of dummy CCTV camera to be fitted on Pavilion at rugby field

**l** **Current Year Projects/Events, 2019/20**

i. Picnic in the Park - Editorial sent to Redruth Gazette, Facebook group created, vintage theme, bake-off in morning at

Methodist Church. Sub-committee will continue to meet, organise and update PC on progress.

ii. IT within the PC - **Netwise** - 1GB of additional disk space applied for at £18.00/annum

 **Trello** - Clerk met with KE - demonstrated App, to date.

iii. Community Bus run to Asda - RESOLVED - Clerk to create a form of interest, to place in the post office; if enough interest,

then the bus will be organised for a minimal charge to users to cover costs.

**m Meeting with St Day and Carharrack School Head - Key points:**

i. PC can circulate a survey through the school newsletter - suggestion that responses are put in a prize draw (One suggestion

was a meal for 4 at Star Inn, also food hampers and a free massage)

ii. 'Healthy me' week - Proposed PC sponsor the week and donate medals for the St Day Olympics ACTION - Clerk to ascertain

how many medals would be required for the event

iii. Clerk & RR took 25 children on pre-litter pick litter pick at Wheal Jewel - big success

iv. School to enter St Day in Bloom -ACTION - Clerk to approach JJ, GM and LW to request their help as judges.

v. 200 trees could be funded and children to plant around the community (Woodland Trust) - to be discussed at next meeting -

The school has agreed that children may take responsibility to plant the planters and maintain them in market Square

**19 Planning**

 19.1

 **Application** PA19/01639

 **Proposal** Construction of a new semi-detached bungalow and a doctors surgery.

**Location** Telegraph Hill St Day TR16 5PB

**Applicant** Mills Trust

RESOLVED - to support the application; on condition that there is no access to the road from the bungalow.

**Application** PA19/03838

 **Proposal** Listed Building Consent: Construct single storey rear extension to existing kitchen. Remove existing rear wall of

 kitchen to facilitate extension. Existing single storey rear wall constructed of stone with a cement render. Remove

 existing fibre cement roof slates over kitchen lean-to roof and replace with new natural 'Riverstone' slates, size 200 X

 400mm, copper nail fixed.

**Location** 6 Mills Street St Day Cornwall TR16 5LL

 **Applicant** Mrs C Freeman W.J.Mills [Cottages]

RESOLVED - to support the application

19.2 - Nothing to report

19.3 - Nothing to report

**20. Correspondence**

 **a** Brian's Kernow Coast Walk Challenge - request for £100 donation. Not possible to donate to an individual - ACTION - KE to see whether a letter can be sought directly from the charity (Mental Health Cornwall)

 b MK - Burnt out caravans - Covered in Item 3 (Cornwall Councillor's report)

 c Cornwall community celebrations RESOLVED - Clerk to circulate and Councillors may respond if they have a nominee.

dPermisson for burial for Carharrack man - RESOLVED not to agreed to this request, due to no apparent links to St Day.

 e Training of FPN's to follow Lanner - RESOLVED in Item 18

 g Christmas Lights - Request for money to buy more lights. RESOLVED £500.00 to pay for one set of additional lights

and donate to St Day Christmas Lights to extend coverage in the village.

 h Letter via PO - clerk has responded

 i BD - request to join NDP to be placed before NDP Steering Group Clerk to advise.

 j RI - Land in St Day - not a situation in which PC can get involved as a personal/family issue - Action Clerk to respond

accordingly

 K DG - Grave in Old Churchyard - wants to erect a headstone Row I, Grave 10 ACTION - Clerk to inform that

this is not PC but CC owned, who should be approached.

 l Self build drop in session - to be held on 20/05/19

 mOld Church CIC minutes - circulated

 n Pound Development - Covered in Item 3 (Cornwall Councillor's report)

 o i. Trailer at Church Street - now two trailers, but if CC are notified as fly tipping, the likelihood is that this area will be fenced off - thus leaving no parking. KE to respond to text received on that basis ii. Car at Chyrose - CB advised already

 reported to Police and he will chase up response

 p Boundless Productions TV - St Day Feast - RESOLVED - Clerk to contact SE as part of Mills Trust and give GN's contact

 details to the researcher for the programme.

**21. Accounts/Banking**

**1 account paid prior to meeting:**

 Playdale Activity Trail Deposit 6,177.00

**9 accounts received for payment:**

 S Moore Salary 783.66 (792.48 - 8.82 NI)

 Broadband & telephone allowances 13.33

 HP Printing D.D 7.99

 General admin 38.79

 Fuel 33.12

 **876.89**

 C Bell Parking - Heartlands meeting 3.00

 B Chapman Street cleaning/bin bags 258.00

 Zurich Municipal Annual insurance 808.11\*

 N Knight May newsletter 555.00

 D Hall Bus shelter cleaning 16.00

 Primus Training Playground safety reports 250.00

 Netwise Additional disk space 18.00

 Transfer to NS&I account Burial ground reserve 1,005.00

 **9,967.00**

\*RESOLVED to set a 5 year rate, which has increased due to the new play area at Rugby Field.

i. Proposal to initiate a saving method for town clock maintenance similar to burial ground reserve - **For**

**discussion at next meeting** - GN noted that £3000 was planned in the past as an annual saving for contingency.

ii. Register of assets for internal auditor - ACTION - Clerk to ascertain complete list of assets and values to discuss with KG

depreciation/values for audit purposes.

**22. Annual Return, section 1 for Audit**

 RESOLVED to approve and sign.

**23. Annual Return, section 2 for Audit**

 RESOLVED to approve and sign.

 **24. Traffic and Roads -** GN reported that surface water drains during heavy storm were overflowing by Zimapan

 House and Opposite Wheal Jewel site.

 **25. Report on any external meetings attended**

 a. Cormac Highway engagement session - DM to circulate report

 b. Unity Woods - circulated

 c. Geothermal - circulated

 d. MVRG - circulated

 e. Mining Trails - circulated

 **26. Upcoming Meetings** - Speed watch 14/05, CPIR 15/05, Police Surgery 21/05, Police liaison 3/06

 **27. Date of the next meeting** - Monday 10th June

Meeting closed at 9.46pm