Draft Minutes of the (Virtual) Meeting of the Parish Council held on 09/11/20 at 7.00pm by ZOOM

**Present:** CllrsC Bell, D Moerel, C Jones, K Everett, C Lamb, C Williams, J Beer - M Kaczmarek (CC), S Moore (Clerk)

 0 members of the public

**1.**Chair’swelcome

**2.** Formal co-option of James Beer to St Day Parish Council - **RESOLVED**, by unanimous approval of all councillors.

**3.**No public participation

**4.** There were no declarationsof Personal and Prejudicial Interests relating to items on the agenda

5. Cornwall Councillor’s report

- Planning enforcement - two separate cases were detailed with the current situation and update on each

- Free school meals - The Christmas school holidays will see funding for free meals for children, who would usually be

entitled to free school meals. This was a decision made by CC, before the Government decision was confirmed. MK is

giving £500, from his community chest fund, to Carharrack Food Larder - He also expressed his thanks to individuals in

St Day for all the work over the recent half term in the free meals for children crisis. He pointed out that many of those

 in need were reluctant to make use of this opportunity locally due to embarrassment at their situation and the

Carharrack provision worked on bags being left out for collection.

- Safety works at the playing field (B3298)- there will be road safety audits for all completed works in each stage.

- Full CC meeting has confirmed the boundary review on St Day Playing Field will be supported and in May 2021, the

field will fall completely within the St Day Parish boundary.

- Elections in May 2021; some hurdles to overcome, as door to door calling may not be possible due to Covid 19

restrictions.

 6. Meeting held on 21.09.20 - It was RESOLVED to formally ratify decisions made at the previous said meeting.

7. Police reports

August - 13 crimes

Pink Moors ASB x 1

Vogue ASB x 1

West End Violence and sexual offence x 2

 ASB x 1

 Vehicle crime x 1

Market Square Public order x 1

Scorrier Street Violence and sexual offence x 1

 Church Street ASB x 1

Church Hill Violence and sexual offence x 3

 ASB x 1

September - 6 crimes

 Trefula Drugs x 1

 Tolcarne Road Burglary x 1

 West End ASB x 1

 Church Hill Criminal damage and arson x 1

 Public order x 1

 Trewelm Lane Violence and sexual offence x 1

 Cllr Advocates for OPCC (JB & DM) - DM reported that he attended the Police Liaison meeting, but there were no substantive issues which affected St Day Parish.

**8.** Matters arising:

**a**  **Town Regeneration**

i. Clock Tower - Lights switched on 7th Nov. Official event will still go ahead, but sometime in the spring (or when Covid

allows). Wide spread approval on social media for the lighting, and its dedication to GN and also thanks from from DN.

ii. Seagull Bags - Further 30 bags purchased; those who have requested one will be able to collect from PO - the

remaining 10 or so will be prioritised for Chapel Street. **ACTION** - CW to post leaflets at top end of Chapel Street - for the

remaining bags on a first come first served basis. It was noted by CJ that the recent batch were of a poorer quality.

**ACTION** - CB to check the bags and Clerk to inform CC is this is the case (No white panel to state name/address.)

iii. Quotes - **RESOLVED** that any work/purchases over £1000 will needs 3 quotes before accepting.

**b** **Footpaths** i. Cornish hedges - There has been no recent communication between PH and CJ.

ii. Environment friendly weed killing - Areas covered by treatment to date are Wheal Gorland, Balcoath, Forth-an-praze, Chyrose and the war memorial/Fore Street. Some agreed areas have not yet been started and the effectiveness of this method is not yet evident.

iii. Path beside WJ play area - After some discussion, it was **RESOLVED** that this path should be cut. **ACTION** - Clerk to contact RW and request that this is done.

iv. Footpath 226/7/1 Vogue to Tolcarne Road still flooding . **ACTION** - Clerk to contact CC and request this is looked at and dealt with.

v. Path from Pink Moors to Treskerby (226/11/1) Has been tidied by RW, up to the parish border.

vi. Path from Vogue to Busveal (266/13/1) This path has now been cut by RW . MK commented on the excellent finish by the contractor.

**c** **Public Transport and Bus Shelters** - MK has requested that CC review the school pick-up locations, following a number

of complaints from residents. Some other issues have been apparent, such as increased fares, but MK is mindful of this .

**d**  **Play Areas and Gardens**

i. St Day Playing Field - **ACTION** - CAD designs to be produced by CL; once completed they can be sent to PB for

comment/input. The next meeting will be organised once PB responds on costings for the Pavilion upgrade.

ii. Skate Park - CCTV - **ACTION** - KE to forward log in link to CB and JB. Administrator will need to set up password (KE will

find out if it is a generic password, in which case he will share. The password provided confirmed as allowing access.

iii. Wheal Jewel - Some items of the adult exercise equipment have been removed by CC and scrapped. It was **RESOLVED**

that the PC apply to UDDGG community fund for money to replace. It is noted that some of the removed equipment was

repairable . Other option would be that CC replace, but this would potentially use the remaining Sec 106 monies that are

reserves for PC use.

iv. Skate park and activity trail H&S inspections - will take place when lockdown lifted, at agreed cost of £120.

 **e** **Surgery Facilities** - Most recent update in November newsletter.

 **f** i **Burial Ground** - Memorial area completed. The travellers have not cleared the graves, contact made with PH but no

response. **RESOLVED** that the PC will move the objects - CB, JB, CL, CW volunteered **ACTION** - Clerk to arrange a suitable

date/time (after lockdown)

 ii. Possibility of re-introducing reserved plots in burial ground; it was **RESOLVED** not to re-introduce reservations.

**g** **Speed Watch** - JB reported that 50 cars were noted to be speeding in October. Some questions over continuing the

speed watch during the lockdown and what is legal, in terms of numbers. It was **RESOLVED** to delay speed watch

sessions until the restrictions are lifted, and a minimum of 3 people can gather. DM reported that he has overhauled the

speed cameras, which are now ready to be re-instated.

**h**  **Neighbourhood Development Plan** - Nothing was reported.

 **i Bins and dog fouling** - Missing bin by old fish shop reported to CC. The newly located bin on the Bissoe Trail is being used and CJ emptying as required.

**j** **Minor Works** - Outstanding projects to be addressed as and when feasible - A proposal to ask a local resident to

undertake some minor works, in the same way as PC uses other local contractors was raised and this will be discussed at

the next meeting. Individual to be approached.

**k Current Year Projects/Events, 2020/21**

i. TRELLO - for future (face to face)meeting - not urgent.

ii. Community Bus run to Asda - Not current, due to Covid 19

iii. Christmas lights - It has been decided by the Lights Committee to only dress Market Square and the tree this year

(date now re-set for 5th Dec) A risk assessment for the activity will be obtained. The PC will cover the insurance on this

occasion. The matter of ongoing insurance cover will be discussed at the next PC meeting .

iv. Carols in Market Square - cancelled

v. Poster for speed sign - ACTION CL to further reduce the detail on the poster so the copy is 'less busy'. Post location

agreement of landowners still needed, but not feasible until after lockdown.

l. Grant requests - St Day Food Larder requested £200. RESOLVED to donate two £100 cheques - one to each store, for

the provision of ambient food for the Food Larder group. ACTION - Clerk to inform the group and also ask for additional

details on the group.

St Day Old Church requested £200 ACTION - Clerk to circulate the initial email for more information on what the money

is required for. A decision will then be made on whether this requested is granted.

m. Newsletter - November issue delivered. Decision on print run will be made after the next issue.

n. Report on Remembrance Sunday - overall the short outdoor service was deemed to be a success, despite the

unfamiliar circumstances of Covid. ACTION - Clerk to write a thank you letter to the bugler. It is noted a big thank you to

DM for his short notice set up of an excellent sound system. CJ proposed a donation to be given to the Carharrack and St

Day Silver Band, however It was queried at to what running costs were being incurred. It was also confirmed by MK that

a grant cannot be initiated without a formal request.

 9. Correspondence / communications received

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| a. UDDGP - Due to Covid, it will be the new year before full scale tests take place. b. Re-opening High Street Fund - goods ordered (some arrived) and invoices sent to CC. Payment yet to be received. ACTION - Clerk to submit a further grant request. It was noted that a more sophisticated fogger would be an asset to the community, as less condensation is generated. ACTION CJ to provide details of equipment.c. Cornish buildings at risk - Two included - Manor Workshop & St Aubyn Mine. Primitive Chapel was also submittedd. Flooding at Stanley Villa, Telegraph Street - CORMAC appear to have done the work on the road.e. St Day Food Larder have requested that quite substantial funds could be held by the PC on their behalf. Afterconsiderable discussion it was unanimously agreed that the monitoring and recording of this, to satisfy any auditof the PC accounts would be considerable and was not an approach which was practical. ACTION - Clerk to write to the group to explain this.f. Vogue Hill road surface - Letter sent to resident to confirm that the PC *do not* feel that this is essential work for the road in it's present condition.g. Road closure confirmed - B3298, Tolgullow Woods - 23-26 Nov (7pm - 6am) Posted on web and facebookh. Road closure intention - Pink Moors & Pink Moors Road - 7-9 Jan (9.30am - 4.30pm)i. St Day and Carharrack Covid-19 Group received a letter of thanks and recognition for ther actions, from the Lord Lieutenant of Cornwall. DN from Post Office also received a letter from the Lord Lieutenant of Cornwall expressing sympathy on the sad passing of GN.j. Climate Action Support Group initiative -Mills Hall Carharrackk. Request to site a notice Board for Old Church - not PC land, but the Parochial Church Council.l. Hedge trimming Brickworks Hill - waiting for information on how to contact the owner of the land.m. Motorbike pillion passenger no helmet - reported to PCSO.n. Old Church CIC update was circulated prior to the meeting.o. Old workshop window fallen out - MK is dealing with this. Currently waiting for a structural report from building control.p. Bus shelter in Fore Street - Unanimously RESOLVED that a bus shelter will not be considered in this location, as it is a World Heritage site, plus the Clock Tower is a listed building..  |
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 10 Planning

*10.1 To receive and comment on planning applications*

**Application:** PA20/07672 (Agreed and consultee comments submitted on 13.10.20)

**Proposal:** Replacement larger porch to front of property

**Location:** 27 Balcoath St Day TR16 5LS

**Applicant:** Mrs Bleik

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**Application**: PA20/08019 (APPROVED)

**Proposal**: Retrospective application for the creation of four parking spaces and associated works.

**Location**: Coach House Flats 1-4 Carew Close St Day

**Applicant:** Carol Counter

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**PA20/01725/PREAPP**

**Proposal:** Pre-application advice for proposed development of 16 residential units (Not supported by CC)

**Location**: Land East Of Springfield Way Springfield Way St Day Cornwall TR16 5NU

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*10.2 To receive and comment on planning applications received too late to be included on Interim Agenda*

*10.3 To report any planning problems or possible breaches- to be taken in camera*

**11. Accounts/Banking** It was **RESOLVED** to pay the following accounts

 SM Salary 783.66 (792.48 - 8.82NI)

 Broadband/Tel allowances 13.33

 HP printing DD 7.99

 Webcam for Zoom meetings 49.99

 **854.97**

CB Hire of hammer drill for memorial area 30.90

 \*Electric fogger x 2 235.80

 \*Disinfectant x 2 51.96

 \*Gazebo/marquee/essential accessories 1362.77

 **1681.43**

 *\*To be reimbursed to the PC from CC through the Re-opening the Highstreet Grant Fund*

 BC Street cleaning 210.00

 NK Newsletter 568.93

 CC Seagull proof bags 90.00

 PKF Littlejohn Audit fee 360.00

 TruCru Final lights balance (clock tower) 2377.31

 Envio Weed Weed killing 105.00

British Legion Poppy wreath 18.50

**Finance committee Report -** It was **RESOLVED** to submit the increase in Parish Precept to Cornwall Council as

presented by the sub-finance committee. Primarily this is required with devolution of the playing field and the

associated maintenance costs along with building a reserve fund for existing assets and their depreciation, which

currently attracted no reserves for replacement.

**Audit completed - RESOLVED** there is one comment on the way the transferred monies were recorded. They do not

want the transfers to be logged as a payment and receipt (both to St Day PC) **ACTION** - The transfer figures need to be

removed from next year's accounts.

**12. Traffic and roads** - B3298 Junction - work will be going ahead to construct a pedestrian refuge, with lighting and

also for the crossing at the bottom of bunts lane with lighting and amended road surface.

 Yellow lines at Vogue (parking issues) - Cormac had indicated work will be done this side of Xmas, however, this may

 delayed due to lockdown.

 It was raised that there is a weekly problem in Church Street, when the Bookers lorry delivers to the general store. The

 road is completely obstructed. ACTION - Clerk to write to Bookers and the shop, to try and find a resolution to this

 issue.

 13. Meeting Reports - North Kerrier Ref group meeting 17.11.20 (was pre-circulated).

 14. Upcoming Meetings - Cornwall Planning Local Council Conference (CB booked) 26.11.20, CPIR, CLLD

 15. Date of the next meeting - Not confirmed - ACTION - Clerk will notify Councillors, depending on matter which arise.

 Meeting closed at 20.58pm