Draft Minutes of the (Virtual) Meeting of the Parish Council held on 08/03/21 at 7.00pm by ZOOM

**Present:** CllrsC Bell, D Moerel, C Jones, K Everett, C Lamb, C Williams, J Beer - M Kaczmarek (CC), S Moore (Clerk)

 1 member of the public

**1.     Chair’s welcome & any apologies**

2. Public Participation

It was raised that the double yellow lines by the school on Church Hill, could be causing an increase in the speed of traffic coming around the sharp bend. MK stated that the lines were intended to encourage people to walk their children to school, and make safe the road for residents – in the main they have been gratefully received.

**3.** **Declarations of Personal and Prejudicial Interests relating to items on the agenda** - None

**4.   Cornwall Councillor’s report**

-The double yellow came from the community network panel highways allocation; some councillors in the community network were not able to fund some of their request because of objections and delays.

-The Household Waste Recycling Centre at United Downs has seen some very long queues of vehicles outside over the last two weekends. This has been caused by some not using the odd and even numberplate days, and the good weather allowing people to get out in their gardens having a good tidy up and clear-out of out buildings. buildings. It has also given MK evidence that removing the local recycling centre to Pool would cause similar problems

- MK has been in discussions about the provision of a new HWRC nearby, when the one at United Downs closes.

5. Confirmation of minutes from meeting held on 11.01.21 & February clerk’s update – Agreed as correct

6. Police reports – January, 5 crimes

St Day Road Other theft x 1

Pink Moors ASB x 1

Church Hill ASB x 2

 Drugs x 1

 JB will be attending the CSW Scrutiny Focus Group meeting on 15/03/21. **ACTION** – Clerk to contact CC for the link to join the next Police Liaison meeting which MK noted as being on 16/03/21 at 11am

**7. Matters arising:**

 **a**  **Town Regeneration –** nothing to report

**b** **Footpaths – ACTION** – Clerk to contact contractor for a start date for this years’ environmentally friendly weed control.

**c** **Public Transport and Bus Shelters** – Parking on the Fore St and Scorrier St junction is blocking buses from turning. It was noted that this happens 3-4 times a day. MK advised that this is a police matter and if witnessed then call 101. Any photos of obstructing vehicles can be sent to MK. **ACTION** – MK will raise this at the Community Network meeting and the police. **ACTION** – Clerk to produce article on this for the next Newsletter.

**d**  **Play Areas and Gardens**

1. **St Day Playing Field**

PB has drafted first plan for the Pavilion, virtual meeting with CB & Clerk – second draft will be circulated once received. **ACTION** – Clerk to contact PB to request updated drawings and costs, in order to circulate.

1. **Skate Park**

Risk of collapse - Fencing and signs in place, thank you to CJ for proceeding with this. **ACTION** – CB to take photos of the debris and forward to MK to assist in some action for clearance.

1. **Wheal Jewel Play Area**

Adult exercise equipment – CB & Clerk had meeting with Wadebridge supplier. Quote circulated – It was unanimously **RESOLVED** to accept the quote from the local company and also **AGREED** to pay £769.78 for grass matting. **ACTION** – Clerk to inform the company and apply for the 106 grant monies to cover the remaining cost, after the UDDGP grant

**e** **Surgery Facilities** – Building specifications and figures are all agreed. The committee are just waiting for Carn to Coast to sign the lease, before they will sign the contract! It is estimated that from the date of signing, the project will be completed in 11 months. In short, the time scale is dependant on how long the practice take to sign.

 **f**  **Burial Ground/Churchyard**

 i. Memorable date 24th Feb – CB checked area, and found it to be reasonably tidy

 ii. There has been 1 internment in February, of resident from St Day.

 iii. Request for ashes/memorial to be placed in walkway to the Old Church **ACTION** – Clerk to investigate higher authorities within the church, for whom is responsible on this, in order to give residents a contact who will advise them on the required procedure.

 **g** **Speed Watch** - No sessions during February to report on – It is hoped that it will be resumed in April.

**h**  **Neighbourhood Development Plan** - Nothing to report

 **i Bins and dog fouling** – There is still a big problem with dog fouling on the streets and footpaths. **ACTION** – Clerk to produce another article to go into next Newsletter. It was noted that fly tipping of several tyres has been left at Pink Moors. Reported to CC, but not yet cleared. **ACTION** – JB to send an email to urge the clearance of these.

**j** **Minor Works**

The contractor who was to quote for the work in Buckingham Terrace and mats under the swings will be unable to

undertake the work at this time. It was **RESOLVED** that as soon as the lockdown is over, the minor works group will need

to be revived and complete these jobs along with the notice board in Market Square.

**k. Current Year Projects/Events, 2020/21**

i. TRELLO - for future (face to face) meeting - not urgent.

ii. Community Bus run to Asda - Not current, due to Covid 19

iii. Poster for speed sign –Post location agreement of landowners still needed (after lockdown).

l. Climate Emergency Plan

i. Green strategy – response as a council needs to be submitted by 22.03.21. The MVRG will submit as a requirement.

ACTION – CB to put together a report and circulate to Councillors for approval and Clerk to submit by deadline.

ii. Climate action group – RESOLVED a meeting will be held with the group. ACTION – Clerk to liaise the group to

set a date for a virtual Zoom meeting.

m. Newsletter – May issue will be going ahead; copy date 14th April

**n. Forthcoming election of Parish Councillors** – It was explained that all Councillors will need to apply for their seat, if they wish to remain on the Parish Council. Nomination packs are now available and need to be filled out by each Councillor (as will anyone wishing to be a member of the Parish Council). MK confirmed that the packs can be handed to the Clerk to deliver to Cornwall Council. **ACTION** – Clerk to circulate a link to all Councillors and make available to the public.

8. Correspondence / communications received

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| a. Re-opening High Street Fund – Items received and second claim put forward for reimbursement (items are in use  by shops and Post Office)b. Telegraph Street **–** 24 hrroad closure 30/31st March. **ACTION** – Clerk to upload on website, CB to place detaild on  Facebook.c. Speed pole at Scorrier – New pole now located and thank you sent to Cormacd. Polling station venue – Clerk suggested Enterprise Centre as a safer, more practical option. CC have decided to  maintain the Church Hall as its location.e. Census 2021 – 21st March will be availabe on-line as well as by telepone /paperf. Broken road sign reported at bottom of Telegraph Hillg. Thank you sent to Cormac, for completing double yellow lines at Vogue/by schoolh. Bank alongside wheal jewel – A resident would like to clear the brambles covering the snowdrops – the PC is not responsible for the land in question, therefore it is not in a position to give approvali. Flooding at Pink Moors – reported to CC |
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 9 Planning

Enquiry reference: PA21/02333

Proposal: Non Material Amendment in relation to Decision Notice PA20/05234

Location: Scorrier House Scorrier Estate Scorrier TR16 5AU

Applicant: Mr And Mrs Williams

 Comments will be submitted once all Councillors have considered these applications.

**10. Accounts/Banking**

It was **AGREED** to pay the following accounts:

Netwise Email space 18.00

CJ Safety fencing 19.95

SM Salary 783.66 (792.48 - 8.82NI)

 Broadband/Tel allowances 13.33

 HP printing DD 3.49

 Computer mouse 10.99

 Sellotape 13.37

Pins 3.49

 Paper clips 1.20

 **829.53**

BC Street cleaning 208.00

 Cormac Pole for speed camera 360.37

Contractor payment methods – some problems on only using cheques, has been highlighted by a recent grant

application – ACTION – Clerk to circulate details on replacing cheque payments to BACS authority, for discussion at the

next meeting.

£3,575.86 VAT claim submitted on 01.03.21 to HMRC

**11. Traffic and roads**

 Covered In 8f and 8g

 12. Meeting Reports – to be circulated

 13. Upcoming Meetings – Climate Action Group – date TBC

 CPIR Climate Change meeting (Virtual) – 16.03.21

 MVRG (Virtual) – 27.05.21

 14. Employer Circular pay update from NALC – RESOLVED - 2.5% pay increase from April 2020 which was not taken in

 20/21 but delayed by a year.

 15. Date of the next meeting – The 2021 Annual Parish meeting will not be held.

 ACTION – Clerk to confirm a date for a finance meeting (after 31st March, but before April meeting)

 It was suggested that both April and May meetings are held on the third Monday of the month to allow for Easter and elections. Dates to be confirmed.

 Meeting closed at 20.10