ST DAY PARISH COUNCIL

**Draft Minutes** of the Parish Council Meeting held on **11/10/21** at 7pm in the Enterprise Centre, Vogue, St Day.

**Present:** Cllrs C Lamb, J Beer, D Moerel, Z Abbotts, D Stevenson, M McEvoy, Clerk - S Moore, and 3 members of the public

**Apologies:** C Jones, Cornwall Cllr C Donnithorne

1. **Chairman’s welcome and inauguration of the 2 new Councillors (D Stevenson and M McEvoy)**

2.     Public Participation

Two members of the public attended to inform the PC of the problems they are having, with youths and children who

are causing them distress. The youths (two in particular) are constantly kicking a football into their garden with force,

then demanding it back using inappropriate language. A skateboard has also been thrown over the wall barely missing

the resident. This is happening, as the youths are using the private field owned by the Mills Trust. ACTIONS – Clerk to

inform Mills Trust and request a sign is placed on the gate; ZA to write to Coastline about the situation; generic piece to

go into the newsletter; Residents advised to call 101 when this happens, to report the incidents; CL will call on the

residents to update them if and when the PC receives any responses.

**3.     Declarations of Personal and Prejudicial Interests relating to items on the agenda –** none declared

4. Cornwall Councillors Report – was sent prior to the meeting – see below

*Trenant grassed area improvements*

At the last meeting of this parish council, the clerk brought to my attention a resident who was concerned about the lack of maintenance of the grassed area on the corner between Trenant and Chapel Street. I contacted Coastline and they quickly added this area to their maintenance schedule and have cut back lots of the overgrown vegetation/shrubs. I also reported the rotten wooden posts, which are to be replaced with a small picket fence to improve the aesthetic of this area. I have also scheduled a meeting for week commencing 25th October to discuss with Coastline the prospects of improving parking provision at the Trenant estate.

*United Downs Raceway*

Whilst the raceway is not within my division, I have been working on this issue (thanks to Cllr Thomas) to protect this facility for the community. Unfortunately, the previous administration entered into a legal position with the distillery company that gives them control over the use of that land, despite it being a council owned asset and now registered community asset, without planning permission being granted for their project. I am working closely with Crispen from AutoSpeed to protect the raceway for now and future generations.

***ACTION*** *– Clerk to circulate any historic involvement from St Day PC on the distillery.*

*20mph is Plenty rollout*

At our most recent Economic Growth and Development Overview and Scrutiny Committee meeting, I questioned the relevant Portfolio Holder for Transport over the administration’s roll out of our manifesto pledge to introduce 20mph speed zones where there is strong community support.

The administration has looked closely at best practice from other local authorities across the country, including policy development in Wales and Scotland, and has proposed that a trial scheme is developed over the next year to determine the effectiveness of a sign-only 20mph default speed approach. This considers the need to deliver results in improved road safety whilst delivering good value for money for residents. Cornwall Council are working with partners, including Devon and Cornwall Police, to make sure that the adopted policy works and there is buy-in from all of the necessary agencies and groups. If St Day PC wanted the village to be part of that trial scheme, it would be useful to move this as a motion/minute that request, which can then be sent to Cllr Desmonde (Portfolio Holder for Transport).

*Dog poisoning reports*

I am incredibly concerned at the number of reports I’ve received from local residents about suspected dog poisonings in the Pink Moors and football club area. I have spoken with several residents and brought this report to the attention of our local policing team, who have now taken this on and are investigating. I have asked that substances are analysed if possible and get a report back on this, which I will forward to Sarah and Carl.

I’m sorry that I can’t be with you all this evening but I am working this evening. I wanted to welcome Matthew and Demelza to the Parish Council and look forward to working with you both.

**5.** Confirmation of minutes from meeting held on 13.09.21 – these were signed by CL

6. Planning

Application PA21/07264 APPROVED by Cornwall Council

Proposal Listed building consent for minor repairs and improvements

Location The Vicarage Church Street St Day TR16 5LD

Applicant . Truro Diocesan Board of Finance

Application PA21/09747 Notification from Cornwall Council

Proposal Tree works within a conservation area to Fell the only tree in the garden, which is

coming to the end of its useful life.

Location The Cedars 22 Church Street St Day Redruth Cornwall

Applicant Mr David Laity

Application PA21/08105 RESOLVED to support the application

Proposal Replacement windows

Location 2 And 3 Williams Court Fore Street St Day TR16 5JU

Applicant Miss Bex Gibson Livewest

a. St Day Regeneration – Town clock annual service was booked for Monday 11th October. MM suggested using a more local contractor. ACTION - MM to gain quote around this time next year to compare. Town clock keys still with DN.

**b.** **Footpaths –** We need a new contractor and the Clerk is actively looking for tenders for 2021-22, other Parish Councils are affected, so it was suggested that we look for a larger company who may offer a discount for more than one Parish; however, they may not have the local knowledge. **ACTION** – CL and Clerk to investigate also get price from CC to do the footpaths.

-Path from Vogue to Tolcarne Road - CC are still waiting for permission from the field owner in order to proceed with rectifying the problem – no update since last meeting.

**c.** **Public Transport and Bus Shelters** – It was noted that the bus shelters are cleaned regularly by the contractor.

**d.**  **Play Areas and Gardens**

**i. St Day Playing Field**

-**Devolution**: There is still some uncertainty over this. Thanks were given to DS and ZA for producing a detailed and

thorough report, to use as a tool to calculate the initial and ongoing costs. **ACTION** – Clerk and Councillors to send all

thoughts and input to DS. Tree warden will be looking at the trees, ZA volunteered to meet him there. **ACTION** – Clerk to

find out whether it will be possible to purchase the carpark, as this is fundamental to the project, also to ascertain

the cost of hedge cutting and maintenance. Meeting with CC (Environmental Officer) has been delayed due to illness,

but an alternative CC representative will stand in – date TBA. **ACTION** – Clerk to report vandalised toilet block to CC

 ii. **Skate Park**

-**Painting ramps** – Still awaiting quote from contractor – Must have park painted in the spring

1. **Wheal Jewel Play Area**

-The agreed replacement of the removed bouncer has been agreed by CC, but not yet

replaced.

1. **Garden Areas**

- Church Street flower bed – PAID

**e.** **Surgery Facilities**

Mills Trust are working hard to make this happen – update will be issued in the November newsletter.

 **f.** **Burial Ground/Churchyard**

Chairman and Clerk will attend the Travellers’ strategic meeting later this month; hoping to solve the issue of the memorial area and moving the Travellers’ items from the graves to the designated area. **ACTION** – Clerk to check whether correct email is being used for PH.

 **g.** **Speed Watch**

-No speed watch due to roadworks but hoping to re-start as soon as traffic lights are removed.

-Speeding message for local businesses to go into November newsletter

-Pole at bottom of Telegraph hill has now been replaced by Cormac for the speed radar sign,

but it appears to be too low and is not in the same place. **ACTION** JB to put concerns in writing

to Clerk – to be forwarded to Highways

-general opinion is that the community seems pleased with the new refuge.

**h. Neighbourhood Development Plan**

Lanner’s NDP booklet was circulated and also a link shown from a consultant **ACTION** – Clerk to forward link to all Councillors. DS mentioned that other PC’s may be willing to share their plans. DS and ZA volunteered to lead the NDP and push it forward, along with the support of Chair and Clerk. **ACTION** – Clerk to forward all existing work done on NDP to DS, ZA & CL (paper and electronic).

 **i. Bins and dog fouling** – ‘No smoking’ sign for benches in Fore Street have been received – **ACTION** CL to put up

**j.** **Minor Works** – CJ was sent email contacts as the manager of the MW Team. As he was not present, it will be organised at the next meeting.

**k. Current Year Projects/Events, 2021/22 – Remembrance Day:** CL and Clerk liaising with Revd Thorold. Service at 9.30am; there will only be a small procession of the crucifer and a few members of the congregation to the war memorial. Same Covid protocol as last year – Bugler requested from band, CL to read the Roll of Honour, (if Revd can’t). It was discussed whether a longer tribute could be read to include more recent conflicts, but agreed that WW1 and WW2 would remain as per tradition. If CL reads names, then CJ to lay wreath – otherwise CL will lay wreath. DM will supply the static sound system. Wreath ordered through PO. Poster for newsletter was agreed – Those setting up, to meet at war memorial at 10am.

 **Carols in Market Square:** Band contacted – it is confirmed that they will be playing on Friday 17th December. Not inviting school/choir due to continuing Covid guidelines. It was **AGREED** to only offer mince pies, and no other refreshments. **ACTION** – Clerk to order mince pies.

 **Mince pies for care homes:** It was **AGREED** to order mince pies Crossroads and Trefula.

 **Christmas Lights:** Potentially no lights around the village this year, as no leader has volunteered and SE has resigned – the lights depend on whether a last bid for a leader comes about from the newsletter. The tree order has been requested from St Day General Store – we have been sent a list of volunteers. DS suggested asking Coastline, also discussion around hiring a cherry picker. **ACTION** – contact Coastline, see what newsletter brings, CL to find quotes for 2022 with a professional company.

 **Litter Pick –** Meet at 10am at the community centre 13.11.21 – JB and ZA will be unavailable om this date, therefore another Councillor will need unlock the hall and oversee the activity, as the Clerk will also be unavailable. Member to be decided at next meeting.

 l. Climate Emergency Plan

i. Trees organised for Carew Road – may be planted in celebration or in memory – a ‘Tree for Life’

ii. Big Green Week was very successful – In particular, it was noted how good the peat free compost event was, they completely sold out. The next one will be 23rd October.

iii. Roaming banners still need to be located in St Day

iv. Autumn seed search was well attended

v. The group are looking at a lobby to re-instate recycling facilities in the village

vi. The group have organised two events on Sunday 28th November - A ‘Made in St Day Christmas Fayre’ at the St Day Community Centre and a ‘Children’s Preloved Christmas Present Fayre’ at the Enterprise Centre, both between 12 and 4pm – details of how to donate to these will be in the November newsletter.

 vii. ZA requested full Council support on COP26 climate action – letter to be sent to Cllr CD to

 take to the next level.

 ACTION – ZA to send draft to Clerk to put onto headed paper, to circulate for approval. ZA to

 send to Cllr CD.

viii. Climate and Ecology Bill – ZA will present this to Councillors and also invite the public – Confirmed for 6th January, pasties will be provided for this event – to go into newsletter for responses - to anticipate numbers.

**m. 20 is Plenty –** It was not agreed to go with this in the past, due to cost and police losing enforcement of speeding

tickets. However, with new changes and local PC not having to fund the scheme, it was **RESOLVED** unanimously to agree

to join the scheme. **ACTION** – Clerk to notify Cllr CD

**n.** **Devolution of St Day Playing Field -** Covered in item di.

o. Future Burial Ground

Following on from the last meeting where it was resolved to accept the field and ongoing responsibilities that would go with it; the donator requested that the PC confirm that, as soon as the land is transferred, the PC erect a fence or hedge along its boundary to mark it off from the rest of the field, which will remain in her ownership. The question raised, was how long would this fence/hedge be and therefore what is the cost? ACTION – Clerk to establish this and how big is the plot – also, what permissions would be required from CC? DS suggested making it a ‘Natural Burial Ground’ which is much more sustainable – the closest one currently is in Bodmin. Some discussion over whether this would make it too attractive and would fill the ground too quickly? Another idea (if a natural burial ground) was to have a tree planted on every plot to eventually create a wooded area. For now though, it was RESOLVED to agree in theory to erect a fence/hedge pending the pricing of it and what permissions the PC needs to acquire.

p. Status of Zoom Account

It was RESOLVED to cancel the subscription? ACTION – Clerk to see whether a refund could be gained from Zoom for this year.

q. Playground Health and Safety Inspections

Due to the current consultant’s work/health this is difficult for him to continue. It was AGREED to tender for an alternative. JB proposed a letter of thanks to be sent from the Chair, for his services.

r. Other/Recent

-Clerk proposed that St Day PC subscribe to an accounts package called SCRIBE. Lanner have been using this for over 5 years and rate it highly; Chacewater have recently signed up and Stithians and Gwennap are also looking to join. The PC has been offered a £50 discount on the set-up fee, due to 3 local PC’s joining together. It was AGREED to sign up to this at £147 (inc. -£50) one off set up fee, and an annual subscription of £288 which includes all training and support.

-It was AGREED that the PC go digital to pay accounts (by BACS) in preference to using cheques. ACTION – Clerk to contact Lloyds Bank to set this up.

-PC emails – It was suggested by DS that the Clerk’s email address matches the Councillors. ACTION – Clerk to seek advice from the Netwise Team on how to do this, as existing ‘g-mails’ would need to be forwarded. - Good Councillor Guides have been ordered (5 copies).

8. Correspondence / communications received

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| a. Resident from Vogue Hill. Request for help to get a disabled parking space outside her house – this was passed onto Cllr CD.b. Resident would like to see allotments and community garden in St Day (example Chacewater). Some discussion on this and the contaminated land in the area/previous allotments/land survey. The PC owns no appropriate land for this. It was noted, although not in St Day, that there is a caravan situaed in the new allotments in Sandy Lane . |  |
| c. Grant request from Sunnydays Nursery which was agreed at last meeting. Clerk has requested a meeting with School Head to discuss a potential location at the front of the school. Unlimited training will be included with this purchase. PC to apply for Cllr CD’s Community Chest Fund to contribute to this. PC will be purchasing the defibrillator from Section 137 funds.d. Consultation regarding licensed vehicles in Cornwall – response has been sent.e. Resident seeking application for a Certificate of Lawful use, Lower Quarry, this was passed on to Cllr CDf. Resident from Barracks Lane, has concerns about the land behind Fairfield. This was passed to Cllr CD – he and the Clerk continue to work on this. g. Resident has raised a concern that the path from Telegraph Street to Market Square is becoming slippery due to the grass/weeds between the paving cobbles. ACTION – Clerk to report it to Cornwall Council as a CC Highways matter.h. The padlock has been changed on the storage shed which holds the Christmas lights, ladders and PC bollards. This had an air of mystery around it, but it was confirmed that it changed by the owner of the shed. i. Dog poisoning at Pink Moors and football field - covered in Cllr CD’s report.j. Feast Insurance – Clerk is meeting with the Feast Treasurer, to discuss cover of the cost of St Day Feast insurance, also the minimum requirements needed by the committee for Feast Day.k. The issue of the uncut grass/trees behind 3 Vogue Terrace has been RESOLVED by Cllr CDl. Bollards at the gate of Rugby field were on the planning application m. Foot path at Telegraph Hill cross roads, is too steep for mobility/pushchairs. ACTION - ZA to follow up n. Facebook management – St Day Noticeboard to continue to be separate from the PC as so much negativity. Some discussion on whether the PC should have an official Facebook but RESOLVED to leave as it is for now.  |  |

 9. Accounts/Banking

 CG Plants for Church Street garden 19.98

 BC Street Cleaning 208.00

 SM Salary 810.46 (812.29 – 1.83)

 *Broadband/Tel allowances 13.33*

 *HP printing DD 9.99*

 *Fuel 20.52*

 *Meeting refreshments 8.15 Zoom subscription 143.88*

 **1.006.33**

 HMRC NI (July, Aug, Sept) 25.83

 Cornwall Council Contribution to traffic surveys (Pound) 275.00

 DH Bus Shelters 16.00

-It was **RESOLVED** to abolish the finance committee and involve the full council in financial planning. Scribe will make this much more possible. **ACTION** – half year accounts to be circulated and Clerk/Chair to put together a first draft for the 2021/22 budget.

-Signature for clerk’s change of address was signed on Bank Mandates

**10. Traffic and roads -** Nothing reported

 11. Meeting Reports – Clerks meeting 6.10.21

 12. Upcoming Meetings – North Kerrier Reference Group - Microsoft Teams on the 16.11.21 (10:30 – 12:00), Clerk and Feast Treasurer 14.10.21, Traveller and Gypsy Strategic Partnership 27.10.21, CPIR 10.11.21 (MM will represent ZA for this, as ZA is unavailable) Police Liaison Group meetings have not been called. ACTION – Clerk to make contact to ascertain the date of the next meeting

 13. Planning enforcement (in camera) – Land at back of Fairfield - covered in item 8f

 DM gave a few words on leaving the PC after his four-year (plus) term – he was thanked for his contribution over the years. He will continue to assist with the Speedwatch team and Minor Works.

14. Date of the next meeting – Monday 8th November, 7pm (JB will be away on this date)

**Meeting closed at 9.29**