# ST DAY PARISH COUNCIL

# Draft Minutes of the Parish Council Meeting held on 17.04.23 at 7pm, Enterprise Centre, Vogue, St Day.

Present: Cllrs James Beer, Zoe Abbotts, Demelza Stevenson, Darrell Christie, Cllr Connor Donnithorne

Clerk, Sarah Moore. **Apologies** from Cllrs Clive Jones, Matthew McEvoy

**1.**       **Chairman’s welcome** - Introductions around the table.

**2**.       **Public Participation** - There were 3 members of the public present

- First case was a lady who is looking to buy a property in the Village. She was seeking advice on the best way forward in

order to extend and change the use of an existing shed, to be used as a Pilates studio. The advice given was to go to

Cornwall Council, as there are factors (‘Listed’ and it being used as a business) which need to be taken into account.

- Second case was from a resident who has submitted (and withdrawn) a previous planning application to create a drive,

by ‘losing’ her front garden. It was advised that they may need to get professional drawings showing the changes and to

present them to Cornwall Council. It was also explained that the Parish Council ultimately do not make the final decision,

and only comment as a consultee; Cllr CD did not object to the principle of what they are wishing to do.

It was also advised that any threats from neighbours need to be reported to the Police.

1. There were no declarations of personal and prejudicial Interests relating to items on the agenda

**4**. Minutes from the last meeting held on 13.03.23 were **AGREED** as correct, and signed by the Chairman

**5.1 To receive and comment on planning applications**

**Application** PA23/02092 - Demolition of an existing garage and rebuild to provide a garage on the ground floor and first

floor extension to provide an additional bedroom and associated works at 4 Carew Road, St Day. It was **RESOLVED** to

support this application.

**Application** PA23/01950 - Proposed conversion and extension of existing stone outbuilding for use as a self-contained

residential annexe as ancillary accommodation to host dwelling and installation of a septic tank with leach field drainage

at Farm View Cottage, Lower Ninnis, St Day. The committee could not reach an agreement on this, therefore it was **RESOLVED** that the clerk request the following from the planning officer before the consultee comments are submitted:

1. Access appears to be via a footpath, can the applicant explain how this will not affect the users of the path, as presumably there will be a further vehicle/s using the access route.

2. Is it to be an annex or a completely separate dwelling (it is referred to as both annex and dwelling), and if it is an annex, what assurance is there that it will remain so in future years?

3. The septic tank appears to be outside of the red property boundary. Is this the case?

4. The design and access statement says that they are "likely to" adopt renewable energy - the Councillors are not happy with this, and feel that it needs to be a definite commitment.

1. **Cornwall Councillors Report**(in brief - full report will be in the May newsletter)

**Cornwall Devolution Deal** - The on-line public consultation findings were clear (of 6,000 responses, 67% said no); There was not support for a Mayor for Cornwall.

**Trefula Nursing Home** - Cllr CD was recently approached as the Local Member about plans to ensure the long term sustainable provision of adult social care places at Trefula Nursing Home. It looks like the best way forward is inviting new care providers to the site and allowing for a purpose built facility to provide the nursing spaces we need.   
  
**Potholes** - Last year, the number of potholes being reported and fixed, jumped from 25,000 the year before to over 30,000. The UK Government has recently announced over £5 million extra funding for Cornwall to address the potholes in our Duchy. Cllr CD will be working with the Highways team to ensure that this money is spent as efficiently and quickly as possible to address some of our pothole hotspots locally, and across Cornwall. If you notice a deep pothole, use “Report It”  via [https://www.cornwall.gov.uk/transport-parking-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-or-pavement/potholes/](https://www.cornwall.gov.uk/transport-parking-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-or-pavement/potholes/" \t "https://mail.google.com/mail/u/0/?tab=rm&ogbl" \l "search/zoe/_blank)?

**Free bus passes** - As the Cabinet Member for Transport, Cllr CD recently axed plans to end the discretionary element of the English Bus Travel Concessionary Scheme. In short, that is the free bus passes that eligible pensioners and disabled people can use at any time day or night.  
  
**Bus routes in the village** - Hourly bus routes have been restored. It was raised about ‘shoppers buses’ or any initiatives by CC to help with this. Advice was to approach the Mining Villages as a group, to request consideration between the Parishes. Cllr CD would be happy to help support this from his Community Chest fund. Or another suggestion from DS was to approach a local taxi firm with a small bus. It was noted that there is in fact a No. 40 bus that runs to Pool Tesco from St Day. **ACTION** - Clerk to request this on the the next MVRG meeting agenda.

*Cllr CD left the meeting at this point, in order to also attend Carharrack’s Parish Council meeting*

1. Matters arising

**a. Current Year Projects/Events**

- **King’s Coronation** - Saturday 6th May at The Star Inn. Council was happy with the invitation to be placed in the news-letter. Arrangements all in place with the Star Inn, the agreed payment of £500 will be paid after the event. 10am start.

- It was proposed by the Clerk to gift wild flower seeds (Sourced and packaged ‘plastic free’) to each of the school children, to commemorate the Coronation. It was **AGREED** to go ahead with this. **ACTION** - Clerk to source the seeds, labels, envelopes etc and inform the school.

- **Defibrillator Training** - The new date following the March cancellation will be Saturday 27th May 1 - 3pm in the Community Centre.

- **St Day in Bloom** - Entry forms will go into the post office (and newsletter), at the start of May. Lanner (Warrior) Garden Centre have agreed to judge on Saturday 29th July, and will also part sponsor the event by donating a token item for each participant. Closing date to enter will be 30th June.

**b. Town Regeneration**

- **St Day** **Parish CIC -** Thanks to DS, this is all up and running, so the CIC will now be able to apply for grants once ready to get started. **ACTION** - Clerk to write (recorded delivery) to owner of the Old Carpenters Workshop.

**- Clock tower** - Historic Building Preservation specialist is booked for Thursday 4th May, 9am

- **Weed killing** - Weather permitting, sympathetic licensed spraying will commence next week (between 24th-26th)

- Public Toilets - Clerk has looked for Changing Places application, but struggled to find a route for assessor to come to the site; requested help! **ACTION** DS to investigate

**c. Footpaths**

- Contractor coming to St Day to assess some of the paths with a view to getting started on cutting (being mindful to the growth/flowering and insect situation)

- Cattle Stile at Pink Moors is now a registered Grade ll listed ‘building’ and has been added to the List of Buildings of Special Architectural or Historic Interest by Historic England.

d. Play areas and gardens

- **Wheal Jewel** - H&S Repair Quote - The Clerk presented the breakdown of the given quote and it was **RESOLVED** to accept it, and request him to proceed with the chest press/pull machine removal and replacement.

- The exercise equipment has been assessed by Cornwall Council and the air skier has been specifically highlighted (although still low risk), as well as all the older equipment needing to be de scaled and repainted. It was **RESOLVED** to ask the PC H&S contractor to quote to repair the air skier, and the minor works team to rub down and repaint all the corroded items.

- **St Day Playing field -** vandalism to the pavilion and the metal gate closure have been reported to Cornwall Council.

- Cornwall Council have highlighted a crack in one of the logs on the zig-zag section of the wooden activity trail, although the PC H&S inspection did not see this as a concern, as it is within the natural nature of wood. **ACTION** - Clerk to liaise with CC over the way forward, so all parties agree.

- It was **RESOLVED** to replace the matting under the old swings at the playing field, with rubber mulch; as the longevity would be much greater than lifting or replacing the existing matting. **ACTION** - Clerk to check with CC that if this is carried out at a cost to the PC, would there be assurance that the swings would not be removed. If this is given, then the contractor will be instructed to proceed. The minor works team can repaint the swing frame.

- The new Picnic Bench at the Carew green space is all in place. Following advice from neighbouring parishes it was **RESOLVED** not to introduce brick BBQs in this area.

**- Burnwithian Woodland and Orchard -** It was **AGREED** at the last meeting toset up a management group for this space to include representatives from the PC, CAG and a tree warden. **ACTION** - Clerk to proceed with organising and inviting key members to this group, once the land transfer has completed.

- **Trenant** - JB, CJ and the Clerk attended a second meeting at the Trenant field, with 2 members of CAG and 3 representatives from Coastline. Some ideas were brought up as a way to engage the residents to take ownership of the proposed project. This will remain in the hands of CAG, to liaise with Coastline and get engagement from the residents.

**e. Burial Ground and Churchyard**

1. Clerk was told over the phone by the solicitor, that the mining search was clear (but waiting for the paperwork) - completion statement due and invoicing from both solicitors has been requested.
2. Planning officer to be contacted once all the completion paperwork has been received
3. Highways advice sought from CC, and the better option is looking to be from the road, as opposed to the WJ car park.
4. Third quote for fencing requested - contractor is on holiday, but will be back week commencing 24th April
5. A bench in new burial ground in memory of Miss Kinsman’s parents was **AGREED,** as was a second bench to mark the gift that Miss Kinsman has given St Day.
6. It was requested by the Clerk to purchase flowers for Miss Kinsman, this was **AGREED**.

It was **RESOLVED** to accept the grass cutting agreement from CC at £625.80 from CC (Increase of 7.5% from last year)

**f**. **Neighbourhood Development Plan** - Next consultation day will be on 24.06.23 in the Community Centre, 10am - 2pm

**g. Climate Update** - DS has made the (CAG requested) changes to the Climate Action Plan and created a small free website (https://demelzastevenson.wixsite.com/sdpccap); this gives community short term actions and what the PC is doing (linked to NDP) and also PC long term actions. **ACTION** - DS has asked the Clerk to chase CAG for their feedback. **Insulation, Energy and Transport Day on 21st May** - DS will attend, and present the website and the NDP, leaflets to be produced for attendees with 12 short term actions and a QR code to link them to the website.

h. Bins and dog fouling - Nothing reported.

1. **Minor Works -** The group needs to urgently make a start on sanding and repainting the park equipment **ACTION** - Clerk to contact volunteers to arrange a date to get this sorted.

**j. Speed Watch** - JB requested approval to purchase a new solar powered VAS unit at £2,250 + VAT. This was **AGREED** and Clerk to order.

**k. Councillor Vacancy** - It was **RESOLVED** to invite Jo Lello-Dunn as the new co-opted member. **ACTION** - Clerk to offer the position to JLD for acceptance, prepare the paperwork and inform CC.

**l. There were no further matters arising, between printing of agenda and meeting date**

8. Correspondence / communications received

- Community bus to Tesco/Asda - discussed in item 6

- Coronation service invite for Chair, at Truro Cathedral on Sunday 7th May

- Public Spaces Protection order - It was **RESOLVED** that the Councillors will answer independently

9.i Accounts/Banking - Last payment made in the 2022/23 year:

HMRC PAYE/NI 209.04(pd)

Netwise Email disk space 21.60(pd)

Ben Walters Grant request for youth girls (football) 100.00(pd)

Control Print NDP printing 199.30(pd)

Community Centre WC/Hall Hire 730.00(pd)

Methodist Chapel Donation 140.00(pd)

Control Print NDP Printing 753.00(pd)

DS Reimbursement of NDP displays 589.92(pd)

St Day School Grant request (Chance to Dance) 420.00(pd)

Holy Trinity Church Grant to start hall refurbishment 500.00(pd)

Old Church CIC Grant request 600.00(pd)

BC Street Cleaning 208.00(pd)

It was **RESOLVED** to authorise the following payments:

Odd Job Guy Bench in Carew 862.84

SLCC Annual fee 177.00

SM Salary (less Tax 39.20 & NIC 23.64) 1,182.23(1,244.97 – 62.84)

*Broadband/Tel allowances 13.33*

*HP printing DD 9.99*

*Google one (100GB) - annual fee 15.99*

*Meeting refreshments 2.20*

***1,223.64***

- NS&I additional signatory form was signedby those present

**9.ii Annual Audit**

- The end of year accounts for 2022/23 were **AGREED** as correct and ready to be presented to the local auditor.

**-** It was noted that St Day PC will be part of a 5% selection, for a Full External Audit **ACTION** - Clerk to gather the requested records and paperwork for the Auditor; including the insurance details (set on a 5 year term with Zurich) and and Risk management assessment.

- **Grant requests** - It was **AGREED** that these will be deferred to the May meeting when full council is present

1. **Traffic and roads** *-* Road closure Intentions - Scorrier Street (24th to 25th May - 09:30 to 15:30) Openreach and also Pink Moors & Pink Moors Road (2nd June - 9:30 to 16:00) Openreach

- Digital bus times on shelters from CC will not be available due to costs (capital and ongoing) at this current time

- ZA raised an issue with the wall on B3298 by Scorrier House drive **ACTION** - Clerk to photograph and report

- The reported road markings in Church Street were inspected by Highways, and deemed not in need of attention

- The reported overgrown hedge on St Day Road was inspected by Highways, and deemed not in need of cutting

**11**. **Meeting Reports -** Horticultural Show 18.03.23, Police Liaison 27.03.23, CPIR Climate Group 28.03.23, Strategic Planning 13.04.23, MVRG 13.04.23

**12. Upcoming Meetings** – Trevithick Day Civic Reception - 29.04.23, Litter Pick 13.05.23

1. **Planning enforcement (in camera)**
2. Date of the next meeting (AGM) - Monday 15th May 6.30pm (this is a week later due to the King’s Coronation bank holiday, and half an hour earlier due it being a longer meeting)

**Meeting closed at 21.09**