ST DAY PARISH COUNCIL

Draft Minutes of the Parish Council Meeting held on 12.06.23 at 7pm, Enterprise Centre, Vogue, St Day.

Present: Cllrs James Beer, Matthew McEvoy, Demelza Stevenson, Darrell Christie, Jo Lello-Dunn, Clerk-Sarah Moore. **Apologies** from Cllrs Clive Jones, Zoe Abbotts, Cllr Connor Donnithorne

There were 2 members of the public present, and PCSO John Thorne

1. **Chair’s welcome** to all, and introductions

2. Public Participation

PCSO John Thorne explained that St Day is actually a very safe place to live. There is a new system to report a crime on the Devon and Cornwall website. Telephone 101 is still available, and work is in place to improve this service; but the recommendation is to report via website. Parking in the road in front of Fairfield was raised and JT did say that he would take a look at this. Police Liaison meetings were discussed and common themes such as dangerous parking. It was raised that signposting for domestic violence would be a good idea. JT reassured that 999 will get an immediate response (but only if the crime is ‘in action’) all non emergency calls other will have a wait, due to resources. Crime figures will be brought to the next meeting.

- The first public request was grass cutting on the verge of the junction at Crofthandy crossroads and the bottom of Telegraph Hill. JB stated that this had been cut, but the request remained on whether it could it be cut earlier next year, as it obscures road vision.

- The second subject was the lack of cash machines in Redruth - no cash accessible when the PO is closed; unfortunately, this is not something that the parish council has any control over.

1. **Declarations of Personal and Prejudicial Interests relating to items on the agenda -** JB raised the fact that he

has an involvement with the Welcome Club and resolved to leave room when this grant request was being considered.

4. Confirmation of the Minutes of the meeting held on Monday 15h May - **AGREED** as correct and signed by JB

1. Cornwall Councillor’s Report - This was pre-circulated prior to the meeting.
2. Planning

To receive and comment on recent planning applications:

Application PA22/10946 - Proposed construction of side and rear extensions and installation of a new septic tank to replace existing system (revised application to PA22/06530) at Orchard Cottage, Pink Moors, St Day. It was noted that Heritage Mining don’t feel that the adjustments are far enough, as it falls against the Cornwall Plan; however, it was **RESOLVED** that the PC will maintain to support this application.

1. Matters Arising

**a. Current Year Projects/Events**

- **Defibrillators** - Report from the community training on Saturday 27th May **-** It was proposed that the PC donate £50 to the charity following this excellent free training session from RRMC - attended by 12 residents. Also to purchase 30 life saving resuscitation masks (£77.94 includes postage & VAT). Both were **AGREED** unanimously. **ACTION** - Clerk to order/pay.

- It was proposed to replace the key coded defibrillator cabinet at the St Day Inn for an unlocked model, as advised by the charity. It was also proposed to purchase a further case and defibrillator for Gwennap Pit. This was **AGREED** unanimously and on discussion of the benefits, it was **RESOLVED** to purchase a second unit for the Methodist Chapel (both pending the approval of the said committees, to place one in each location). **ACTION** - Clerk to seek authorisation for each proposed location and if/when gained, to order the units.

- **Feast** - To be held at the St Day playing field on Monday 19th June.

- **Cactus Brass** - Saturday 19th August (3pm - 5pm) in Market Square. Back up plan if raining/bad weather will be to use the Community Centre. Clerk to organise refreshments, and liaise with the band etc. Advert to go into the newsletter.

- JB proposed that the July meeting sees the start of organising the winter events (booking the band and the like).

**b. Town Regeneration**

- **Parish CIC -** The two places in need of repair that could be used for the benefit of the community are the Old Manor workshop and the Old Methodist Chapel. Grants are available to apply for, but until the owners are responsive to any communication, nothing can be done. Cornwall Council have been contacted about the condition of the buildings; they were sending out an inspector, no details on this have been received to date.

**- Clock tower** - Following the Historic Building Preservation specialist who came on 4th May, a valuation, for insurance purposes, has been passed on to Zurich. The blocked gutter which was raised in the report has now been cleared.

- Sets in Market Square - very uneven at the entrance to the square - reported to Cornwall Council on 08.06.23

- Curb into the pharmacy ideally needs to be made accessible for wheelchairs. **ACTION** - Clerk to initiate if possible.

**c. Footpaths/Weed Control**

**Weeds** - Contractor ended up in hospital so unable to spray the weeds. These are now being strimmed to make the streets presentable for Feast, and then the previous grass cutter will take on the weed control only.

LMP agreed path cutting has started. It has been reported that the path to the back of Wheal Jewel Park needs cutting; additionally, the bordering wire fence has at least 5 broken concrete posts that need replacing. **ACTION** - Clerk to contact Cornwall Council to request that they cut path and repair the posts.

d. Play areas and gardens

**- Wheal Jewel** - H&S inspector instructed to commence re-levelling the leaning piece of kit.

- **St Day Playing field -** Permission to place 2 new picnic benches was not given from Cornwall Council. The possibility for the PC to lease a part of the field could be considered, but not decided at this meeting.

- **Skate park -** Clerk met with a skate park design contractor and a follow up email has been received. PC will try to encourage youngsters to come to the NDP event, to voice their opinions. Whilst the idea of funding the project is feasible with grant help - it was raised that the cost upkeep needs to be seriously considered. In the short term the current skate park will remain closed and tenders will be sought for the proposed rebuild.

**e. Burial Ground and Churchyard**

**-** Thereview of the burial ground charges circulated to Councillors pre-meeting was not agreed. It was **RESOLVED** to make the fees more comparable to the neighbouring villages. **ACTION** - Clerk to further revise costs, in preparation for the next meeting.

- Work has started to erect the fence between the new burial ground and the new Burnwithian Woodland

- Still waiting for all the transfer the paperwork and completion statement from the solicitor. Therefore, nothing to report. The next step is to seek planning permission.

- Benches will be ordered for the new burial ground in memory of AK, second bench in memory of her parents, once the fence is up, layout confirmed and the ground cleared.

**f. Neighbourhood Development Plan** - Next consultation day will be on 24.06.23 -at the Community Centre from 10am - 2pm. A summary of the NDP was circulated to the Councillors today for content feedback . DS is working on the draft, to be completed and available for attendees to read. It was noted that following the community consultation, any alterations will be made, then submitted to Cornwall Council. JB thanked DS for all her time and work that has gone into writing the plan. **ACTION** - Clerk to organise refreshments for the event.

**g. Climate Update** - DS proposed to accept the climate action plan as that of the Parish Council, and this was **AGREED** unanimously. The PC will endeavour to take on 1-2 of the actions a month.

h. Bins and dog fouling - Nothing reported

1. **Minor Works -** It was **AGREED** that the Clerk will contact all previous volunteers and suggest a meeting whereby the jobs are decided and dates set to do the work; it will need to be an evening/weekend; and moving forward to maintain on a regular basis.

**j. Speed Watch** - JB thanked the committee for the solar sign - VAS is working well first report was shown a reduce in the speeds. Change of time to 7.30am is working well.

**k. Any matters arising, between printing of agenda and meeting date**

i. MM and DS updated and signed register of interests

ii. It was **CONFIRMED** that there were no conflicts of interest with BDO LLP (as the new auditor) within St Day PC and the conflict of interest form was signed by Clerk and Chair. **ACTION** - Clerk to forward this to BDO auditors.

1. Correspondence / communications received

- UDDGP Visit is booked for Saturday 8th July at 10.30am

- NB has confirmed his post as tree warden for this year

- Loose sets in Market Square were reported to CC on 08.06.23

9. Accounts/Banking

Odd Job Guy Town clock - Gutter clear 67.99(pd)

SDY&S Enterprise Hire 65.00(DD)

HMRC PAYE/NI 130.04(pd)

BC Street Cleaning 256.00

CB Padlock (VAS unit) 8.50

BS Playground inspection 79.99

RRMC CPR Mask key fobs/training donation (£50) 127.94

SM Salary (less Tax 39.20 & NIC 23.64) 1,182.13(1,244.97 – 62.84)

 *Broadband/Tel allowances 13.33*

 *HP printing DD 9.99*

 *Defib training refreshments 4.03*

 *Stamps 14.80*

 ***1,224.28***

1. **NS&I Banking** - SM and JB signed the required form for change of signatories; ZA not present, but signature needed **ACTION** - Clerk to obtain this when possible.

ii**. Grants/Grant Applications**

- St Day and Carharrack School - Adventure Learning Week. Amount required was not specified; in addition the grant request form was not fully completed; it was also noted that the request was submitted very close to the event - **ACTION** - Clerk to request that the school completes the form in full before any amount of grant is donated.

- St Pirans Boxing Club - are fund raising for a new roof and the target is £6,500 It was **AGREED** in principle to donate some funds on receipt of a completed form **ACTION** - Clerk to send a form to the club to complete.

*\*Note - JB left the room*

- Welcome Club - Hire of hall to continue the club from September to February ‘24 (completed application form received) £300 was **AGREED**

*\*Note - JB rejoined the meeting*

**10. Traffic and roads -** Nothing reported

1. Report on any external meetings attended - JB/SM, Mills Trust (re. land) The meeting with Mills Trust on Monday 5th June confirmed that the surgery is definitely not possible. The updated proposal is to create a King Charles Coronation Garden. Discussion took place on whether the PC would be prepared to take on the responsibility for this, moving forward. It was raised that any covenant on the land needs to be checked (as it is believed that planning permission was granted in light of there being a doctors surgery built in this area). This situation needs to be clarified. **ACTION** Clerk to contact Mills Trust and Cornwall Council with regard to any covenants or 106/planning restrictions on the use of the plot.

12. Upcoming Meetings - JB, MVRG - 15.06.23; DS, CPIR Climate - 20.06.23; SM, Clerks meeting - 21.06.23; JB, CAP meeting 27.06.23; Planning Teams - 11.07.23

**13.**  **Planning enforcement** (in Camera)

1. Date of the next meeting - Monday 10th July at 7pm

Meeting closed at 9.33pm