ST DAY PARISH COUNCIL

Draft Minutes of the Parish Council Meeting held on **13.11.**23 at 7pm, Enterprise Centre, Vogue, St Day.

Present: Cllrs James Beer, Zoe Abbotts, Clive Jones, Darrell Christie; Clerk - Sarah Moore.

**Apologies**: Cornwall Cllr Connor Donnithorne, Cllrs Jo Lello-Dunn and Demelza Stevenson

There were 2 members of the public present

1. **Chair’s welcome** and introductions
2. **Public Participation**

The applicants for the retrospective planning permission of a laundry building being sited at Grambler Farm were present; they gave some history to their venture, the reason for the planning application and their future ideas.

**3.** There were no declarations of **personal and prejudicial interest** relating to items on the agenda

4. It was **RESOLVED** that the Minutes of the meeting held on **Monday 09th October** were correct and were

signed by JB.

1. Cornwall Councillor’s Report - Not present and report not received
2. Planning - To receive and comment on recent planning applications:

**Application** PA23/08112

**Proposal** Retrospective siting of a Laundry Building

**Location** Grambler Farm Sandy Lane Redruth Cornwall

**Applicant** Messrs Peter and Shaun Warrington and Ferkin

It was **AGREED** unanimously to support this retrospective planning application.

Application PA23/08226

**Proposal** Prior notification of proposed development by telecommunications code system operators for existing 15m monopole to be removed and replaced with new 17.5m monopole and headframe which will support 3no. new antenna at a maximum height of 17.5m

Location Communications Mast (02) Vogue Park Vogue Hill St Day

*Comment Submitted - “St Day Parish Council does not oppose this planning application; however, it would be requested that care is taken with access to the site, to avoid damage to the football pitch/grassed areas.*

*Could it be suggested that the contractor liaises with the St Day Youth and Sports Association prior to any access, should this extended monopole and new antenna plan go ahead”.*

**Application PA23/07730 - Cathedral Barn -** It was submitted to the planning officer on 09.11.23, that the PC agree with Cornwall Council decision of refusal, on this planning application.

1. Matters Arising

**a. Current Year Projects/Events**

- **Halloween** - Weather was wet but still a very successful event. Thanks to LR & MR for organising.

- **Litter Pick** (7 people and 5 bags of litter were collected, plus one for recycling) was followed by tea and cake; and a short remembrance and silence at 11am by the Town Clock.

- **Remembrance Service** - Very well attended and despite the rain, went well - 17 wreaths were laid. For next year a PA system would be beneficial and a more official order of wreath layers. It was suggested that next year a donation is given to the RBL, but not to purchase a plastic based wreath - instead a non plastic wreath for the PC will be hand made. Thanks are minuted to the Silver Band for their attendance and also to the football club and especially to all their youth members who attended.

**- Xmas lights -** Fittings were put up onFriday 27th October, when a cherry picker was hired - completion of the lights will be done on Saturday 25th November.- **Switch on of Xmas Lights** - Friday 1st December for the Christmas lights ‘switch on’. Santa to arrive at 5pm (amendment from 4.30 start as published) to be there till 6pm and the lights switch on at 6pm with refreshments and music. **ACTION** - JB to liaise with LR and MH to confirm refreshments arrangements.

- **Carols around the Christmas Tree** - Friday 15th December, 7pm start. Mulled wine and mince pies. 15-20 chairs will be placed ready for the band. Gazebo will be used if the weather allows!

**b. Town Regeneration**

- **Parish CIC -** ICO membership letter has been received, and the CIC will need to be a member; but as the CIC is not immediately active, there is no bank account yet. This needs to be considered at the next meeting/when DS is present.

- **Toilet refurbishment -** Community Centre Committee have agreed to meet on Tuesday 28th Nov at 10.30am. **ACTION** - DC/SM/JB to be present.

**- Clock tower** - Clock service was carried out on Friday 3rd Nov

**c. Footpaths/Weed Control**

**- Weeds** - Have been sprayed - some resident concerns on this, but the contractor had all the appropriate qualifications/experience/licences. Weather was on the cusp of being too windy, but was risk assessed as being safe.

- **ACTION** Clerk to contact Cornwall Council about the culverts in Bunts Lane/chute at Vogue

d.Play areas and gardens

**- Wheal Jewel** - Nothing reported

- **St Day Playing field -** Entrance path appears to be in the process of ground works

- **Skate park -** Questionnaire and tender drafts are work in progress

**e. Burial Grounds and Churchyard**

**New Burial Ground** - The adjoining field now has a gateway in place, which has gone in well and looks very good. It was proposed by CJ to consider requesting to use the original field gate and making the entrance ‘inside’ the field; alternatively, to reconsider making the entrance along the car park wall. After much discussion, it was **RESOLVED** to seek advice from a funeral director, as to what (in their opinion), would be the best point of entry. **ACTION** - Clerk to arrange.

-Hedge cutting has been instructed, contractor is waiting for the car park to be empty to allow the cut.

-**Burial Ground Charges** -Revised burial ground charges were AGREED to be active from the 1st January 2024. **ACTION** - Clerk to notify all Funeral directors and masons and also to place new prices on the website.

**f. Neighbourhood Development Plan** - Nothing reported.

**g. Climate Update**

-Street lighting to be dimmed between midnight and 5am from 20th Nov (St Day being 1 of 10 of the first parishes to have this) thanks to DS for instigating.

-CAG have merged with the Gwennap Environment group and new name will be ‘United Downs Environment Group’

-It was previously agreed to purchase of a new noticeboard, to be totally focused on the environment so that it does not get diluted by other Parish Council topics. A location is yet to be decided. It was **RESOLVED** to use one third of the Fore Street notice board as an interim arrangement.

-At a previous meeting, DS proposed the Parish Council puts on a ‘sustainability day’ - possibly at the school. This was not discussed due to DS absence.

h. Bins and dog fouling - Nothing reported

1. **Minor Works -** Benches outside the Town Clock to be fixed/re-treated. It has been requested that the Parish take over clearing the chute opposite the Star Inn (currently done by residents). **ACTION**- Speak to CC about this.

**j. Speed Watch** - Report circulated prior to the meeting.

**k. No councillor applications received -** to be re-advertised in February newsletter, if no one applies before then.

**l. First Aid Training/Safeguarding** - First Aid - It was **RESOLVED** that ZA and SM (and JB if additional places are available) will attend first aid training (1 Day emergency First Aid at Work) at £61pp at Gwennap PC Rooms - Date to be confirmed. Safeguarding - JB, ZA and SM attended a one day Safeguarding course on 6th November - It was **AGREED** that all three should take the exam in this (£20pp). **ACTION -** Clerk to organise.

**m.** It was **RESOLVED** to raise the advertising fees for the St Day Newsletter, to take effect from 1st April 2024 **ACTION** -Clerk to ensure that there is a notice of this in the February edition of the newsletter.

1. Correspondence / communications received

## -Local Council Planning Training: 23 November 2023 - Part 1: Neighbourhood Plans, Part 2: The Local Plan

-Self build plan on Brickworks Hill; some advice has been sought with respect to the NDP - **ACTION** DS to respond.

-Parking that blocks the road in front of Fairfield - **ACTION** - Clerk to send a reminder to Cllr CD for a letter draft.

-Strimming training for upkeep of the new woodland/orchard - it was **RESOLVED** to look at this when there is a need for a strimmer to be purchased **ACTION** - Clerk to investigate this with the MVRG as other parishes may be interested.

-It was **RESOLVED** that the Parish Council would support the production of a booklet about the historic Pink Moors findings by a local resident **ACTION** - Clerk to inform the potential author.

-Defibrillator used at Gwennap Pit - new pads were ordered and replaced within 48 hours.

-Market Square - Facebook feed about parking was raised, but no resolution.

-Parking at Vogue on football days - Other than windscreen flyers as a suggestion - there was no resolution.

1. **Accounts/Banking**

**October** - The following accounts have been paid

Trucru Town Clock lights replacement/fitting 270.00(pd)

 David Hall Bus shelter cleaning 16.00(pd)

 Nigel Knight November newsletter 918.71(pd)

 Netwise Annual website fee 396.00(pd)

` RRMC Replacement AED Pads (x3) 248.40(pd)

 RBL Poppy Appeal Wreath 27.50(pd)

November- The following accounts were AGREED for payment

SDY&S Enterprise Hire 65.00(DD)

Silver Band Remembrance/Xmas event donation 100.00

SM Salary (less Tax 62.00 & NIC 23.64) 1,159.33(1,244.97 – 85.64)

 *Broadband/Tel allowances 13.33*

 *HP printing DD 9.99*

 *First Aid kit/vests 65.82*

 *Book 13.55*

 *Meeting refreshments 5.12*

***1,267.14***

BC Street Cleaning 256.00

HMRC PAYE/NI 152.84

 Netwise Domain renewal 24.00

REC(SW) LTD Fixing Defibrillators 582.00

 SWPI Weed Killing 690.00

**Budget and Precept for 2024/25** - First draft was presented at the finance meeting on 9th November; and further figures are being produced for presentation and a final decision, at the December meeting.

Following the recent publication from NALC of the 2023 pay scales, it was **PROPOSED** and **AGREED** that the back pay (difference, at the updated rate) due from April 2023 to present; and also for the previous year (April 2022 to March 23) would be paid to the Clerk - as per NALC’s guidance. Additionally the Clerk’s SCP pay scale was **AGREED** to be brought up to meet the current level of other Parish Councils (SPC Scale Range of between 18 and 23, according to experience).

**10. Traffic and roads - Road Closure Intentions:**

St Day Road, St Day - 13th - 17th November 2023 (07:30 to 1700 hours)

11. External meetings attended - Gypsy and Traveller Forum (via Teams) 10.10.23; Old Church meeting 10.10.23; CALC Budget Update (via Teams) 12.10.23; Clean Air for Cornwall (via Teams) 16.10.23/18.10.23 (in person) 19.10.23; MVRG Portreath 19.10.23; CPIR Climate (via zoom) 24.10.23

1. Upcoming Meetings - Police Liaison followed by CAP meeting 20.11.23; CAP Funding meeting 21.11.23; Hallenbeagle Community liaison 22.11.23 (6.30pm, Chacewater); Old Church CIC 12.12.23; Gypsy and Traveller Partnership Forum (Jan 30th 2-3.30pm, April 25th 2-3.30pm’ July 30th 2-3.30pm, Oct 29th 2-3.30pm)

-It was **AGREED** that JB would be the ongoing PC representative on the Old Church Committee

**13.**  **Planning enforcement** (in Camera)

1. Date of the next meeting - Monday 11th December at 2pm (Time change due to 9 Carols and Lessons at the church in the evening)