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# ST DAY PARISH COUNCIL

# Draft Minutes of the Parish Council Meeting held on 08.04.24 at 7pm at the Community Centre, St Day.

**Present**: Cllrs J Beer, C Jones, Zoe Abbotts, D Christie, D Carlyon and F Long

1. **Apologies** were accepted by Council, from Cllr J Lello-Dunn and Cornwall Cllr Connor Donnithorne
2. **Public Participation:** It was reported that there is fly tipping by the gate of the St Day rugby field (5 bags) **ACTION** – Clerk to report. Potholes also were discussed in particular the reappearance of those on the junction of Fore Street/Scorrier Street and in front of the Community Centre **ACTION** – Clerk to report. Update on the shaft at Telegraph Street – Letters were sent last month **ACTION** – Clerk to chase a response.

**3. No Declarations of Interests or Requests for Dispensation** **were noted.**

**4.** The draft meeting minutes of the **Full Council Meeting** held on 11th March 2024were declared to be an

accurate record of the meeting and were signed and numbered by the Chairman.

**5**. **Cornwall Councillor’s report** was not received prior to the meeting.

6i. Planning: To receive and comment on recent planning applications; and any applications that are submitted

after publication of the agenda:

**Application** PA24/02059 for a proposed **s**ide extension at Little Menheer Farm, Higher Ninnis, St Day. It was unanimously **RESOLVED** to support this planning application.

**PA24/01476 -** Reserved Matters application for the construction of a new dwelling (details following Outline consent PA22/07207 dated 14.12.2022). | Land South East Of Amberley, Tolcarne, St Day. It was **RESOLVED** to agree with Cornwall Council to grant this planning application.

6ii. Planning Decision Notices (For information only)

PA22/04033 - Land adjacent to Fairfield, Telegraph Hill, St Day. Appeal Dismissed.  No Costs claimed.

**PA24/01185** - 3 Buckingham Terrace St Day (Application for a Lawful Development Certificate for the proposed installation of a solar PV system on the rear elevation of the property) - **Granted** (CAADs, PIPs and LUs only)

**7. Agenda Items**

7i. **Community Engagement Day** – The clerk gave an update of the proposed event plans to date. The event will be held on Saturday 14th September and will be named ‘Helping Hands across our Communities’ and will be a shared event with Carharrack Parish Council. It will be held between 10am and 4pm in both St Day and Carharrack. The next planning meeting will be held on Tuesday 7th May in the St Day Community Centre.

7ii. Quotes for the **Community Centre Toilet Refurbishment** – Three quotes were sought. The quotes were read out by the Clerk and considered by the Council. It was **RESOLVED** to accept the quote from AS (£8,000), which entailed additional work to the gents toilets (to create two cubicles and remove the urinals completely), on the basis that the required electrical work is quoted by the builder’s electrician and accepted as a reasonable fee. JB gave his concerns about the ongoing concerns of finance and maintenance in the future. JB would like to see a formal agreement with the Community Centre committee **ACTION** **1** – Clerk to write to the Committee stating what the PC would ideally like. **ACTION** **2** – Clerk to arrange the chosen contractor’s electrician to come and inspect the area for a quote which will run alongside his work. DC suggested seeking a Disabled Facilities Grant from Cornwall Council; other suggestions for grant requests were MVRG and Mills Trust **ACTION 3** – Clerk/DC to investigate these.

7iii. Invitation of comments on a proposal to implement pedestrian facilities improvements, including a new footway on the eastern side of North Hill junction, and a new pedestrian refuge island across North Hill road in Carharrack; to enable safer pedestrian access, crossing points for the public and better access to school routes. There were no comments made to submit to Cornwall Council for this consultation.

7iv. **Skatepark planning** – the newsletter survey results were explained and it was **RESOLVED** that the next stage will be an ‘in person’ community consultation meeting on a Saturday before the schools break up for the summer. **ACTION** – Clerk to amalgamate the on-line and the paper survey results and arrange a public meeting date.

7v. **New Burial Ground** – Iron entrance gate/s yet to be quoted for; the PC was offered a wooden gate, but it was **RESOLVED** to maintain the idea of metal ones which will be wide enough to give access to a tractor mower. **ACTION** – Clerk to check the levels between the field and the lane where the entrance gate/s will be situated.

7vi. **Play Areas** – it has been confirmed that the damaged slide in Wheal Jewel Park which was removed by Cornwall Council will be replaced with a new one, by Cornwall Council.

It was **RESOLVED** not to purchase a replacement length of wood (at £220.71), for the activity trail in the St Day Playing Field, through Playdale; but to source it locally.

7vii. The Clerk reported that the Brewery have confirmed that the defibrillator situated at the Fox and Hounds pub will continue to have a power source, despite the pub being closed. DM offered to regularly check the status of the defibrillator, as it will be more open to vandalism/theft whilst the pub is not occupied.

It was also reported that the new (unlocked) case and bleed kit for the Enterprise Centre are yet to be ordered. **ACTION** – Clerk to contact RRMC to order.

7viii. It was **RESOLVED** to accept the Grass Cutting Agreement for 2024/25 (at £656.46) with Cornwall Council.

8. Correspondence / communications received

8i. It was reported that the audit form received, regarding the existing burial ground, has been filled out by the

Clerk, and has been returned to the Valuation Office Agency.

8ii. Pound Cross Highways improvement – covered in item 7iii.

8iii.It was noted that the damaged **r**oad sign (Barracks Lane) has been reported by the Clerk.

8iv. Grant request for the ‘Raise the Roof Campaign’ from the YHA – this is towards the replacement of the roof at the Penzance Youth Hostel. It was RESOLVED to grant £100.00.

8v. Cactus Brass have contacted the Clerk with a view to play again in St Day between 9th – 12th August. **ACTION** – Clerk to communicate with the group and the Star Inn on what location would best suit the band this year.

8vi. The Old Manor Workshop has had more damage in the recent storms. A resident had contacted Cornwall Council about this, who came out to clear up the debris. Whilst there is very little that the Parish Council has been able to do; it was proposed that the question to Cllr Monk at the next MVRG meeting should be directed on the state of this building and to explain S77. (Item 8vii). **ACTION** – Clerk to send the question with pictures (historic and current).

8vii. Questions for Cllr Monk (Portfolio holder for Planning & Housing) – Guest speaker at next MVRG meeting. ZA proposed that another question (other than the Manor Workshop) would be ‘why new builds are only being built with 1 car parking space, when most families have 2-3 cars?’; and also ‘why it is not mandatory that all new builds are constructed with rainwater harvesting /solar panels etc?’

9. Accounts / Banking - the following account were APPROVED

|  |  |  |
| --- | --- | --- |
| March Payments | Paid (pre-approved) |  |
| B Walters | Aimee fundraising (girl’s football) | 50.00 |
| Netwise | 1Gb Email Disk Space | 21.60 |
| Sarah Moore | Minor Works Tools (Reimbursement) | 246.11 |
| St Day & Carharrack School | Easter Egg grant (matching Carharrack PC) | 85.00 |
| Tidy Grounds | Footpaths/hedges/grass cutting | 2,758.00 |
| Community Centre | Rent for Welcome Club (12 months) | 420.00 |
| St Day YSA | Office rent (DD) | 65.00 |
| Sarah Moore | Welcome Club (Reimbursement) | 577.96 |
| Jerry Ede | Fence realignment | 1,000 |
| April Payments | Approved for payment |  |
| SM | Salary & Expenses | 1759.62 |
| BC | Street cleaning | 208.00 |
| HMRC | Tax/NI | 379.42 |

|  |  |  |
| --- | --- | --- |
| March Income |  |  |
| Lloyds | Interest | 13.16 |
| VAT | Refund claim | 3670.37 |
| Co Op Funeral Care | Walkling funeral | 700.00 |
| Bernard Williams Funerals | Morrish Funeral | 1,400.00 |
| St Day General Store | First Aid Training | 274.00 |
| Beswetherick & Son | Newsletter advertising | 38.00 |
| Bernard Williams Funerals | Newsletter advertising | 72.00 |
| Sally’s Footcare | Newsletter advertising | 65.00 |
| Braddons Butchers | Newsletter advertising | 38.00 |
| CP Mortgage Advice | Newsletter advertising | 25.00 |
| Matthews Driving school | Newsletter advertising | 42.00 |
| Cornwall Council | Precept (1st payment 50%) | 19,613.50 |

9ii. Following a review of the end of year figures, it was AGREED that the end of year accounts are ready for internal audit. It was RESOLVED to reappointment KG to carry out the Internal Audit for the year 2023/24. ACTION – Clerk to write to KG to confirm this.

10. Traffic and roads - Nothing reported

11. Report on any external meetings attended: Clerk’s meeting 20.03.24; CPIR Climate 26.03.24

12. Upcoming meetings: CAP 17.04.25; GEL Breakfast meeting; MVRG 25.04.24; Travellers 25.04.24; Trevithick

Day 27.04.24; CPIR Climate 30.04.24; Police Liaison 02.05.24.

**13.** **Confidential matters:** All members of the public will be excluded from this item – **None raised**

14. Date of the next meeting: Monday 13th May 2024 at St Day Community Centre 6.30pm – Earlier as this is the Annual Meeting of the Parish Council

Meeting closed at 20.33