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St Day Parish Council  
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C/O St Day Post Office  
Fore Street, St Day  
TR16 5JU

## DRAFT MINUTES OF ST DAY PARISH COUNCIL MEETING

Held on 14.10.24 at 7pm in the Enterprise Centre, Vogue, St Day

### COUNCILLORS PRESENT:

**J Beer (JB), C Jones (CJ), D Christie (DCh), J Lello-Dunn (JLD), D Carlyon (DCa) and F Long (FL)**

There were two members of the public present

**Minutes taken by S Moore (Clerk)**

**(5)1. Apologies** were accepted by Council, from Cllr Zoe Abbotts and Cornwall Councillor C Donnithorne (CD)

### **(5)2. Public Participation**

JJ – Explained his planning application (PA24/07126) which has just been submitted; the Councillors asked some questions about the proposed conversion of an outbuilding to a residential dwelling. This will be decided at the next meeting, pending an extension approval from Cornwall Council for consultee comments.

JJ – Wanted to thank the Clerk and the Parish Council for making progress in arranging for the capping of the shaft in Telegraph Street.

**(5)3.** There were no **Declarations of Interest** or **Requests for Dispensation** declared.

**(5)4.** It was **RESOLVED** that the minutes of the Parish Council meeting held on Monday 09th September 2024, were an accurate record of proceedings and were signed and dated by the Chairman.

**(5)5.** There was no report from Cornwall Councillor Connor Donnithorne.

**(5)6i. Planning:** To receive and comment on recent planning applications:

#### **Application PA24/07244**

**Proposal** Works to trees in a Conservation Area for 3 x Willow and 1 x Hawthorn (G1) - 3 x Willow to be reduced in height to 2m below BT services (essentially a 'topping' operation but only alternative would be to remove the trees). 1 x Hawthorn to be pruned to clear BT services by 1m.

**Location** Trenant St Day Cornwall **Applicant** Coastline Housing *For information only – not for comment*

#### **Application PA24/07282**

**Proposal** Retrospective Listed Building Consent for re-thatch of roof

**Location** Wye Cottage Tolgallow St Day Redruth

**Applicant** Mrs Winn

This was supported by the Councillors - DCh asked that considerations to energy efficiency may be put in place where possible.

#### **Application PA24/00953/PREAPP**

**Proposal** Pre-application advice for Proposed S73 Planning Application for the Variation of Condition 3 on Decision Notice PA12/06846 for the Proposed Erection and Operation of an Energy from Waste Facility Using Advanced Thermal Conversion to Treat Commercial and Industrial Waste(s) for Treatment and/or Preparation into Refuse Derived Fuel (RDF), with Ancillary Development including Provision for Vehicle Parking, Foul and Surface Water Drainage, Landscaping and Fencing (Application Accompanied by an Environmental Statement) to Facilitate Changes to the Approved Plans to Provide an Increase in the Height of the Stack up to 33m to Meet Emission Requirements, the Installation of Additional Exterior Plant and Equipment and relocation of the Wildflower Meadow.

**Location** Hallenbeagle Mine Cornwall Business Park East Scorrier Cornwall

**Applicant** Redhouse Investments Ltd

This application raised some discussion about extensive flooding 10 years ago. A decision was not made **ACTION** – Clerk to circulate video and also to contact Suez for comment and the date of the next community liaison meeting.

**(5)6ii. Planning Decision Notices** – nothing noted

**(5)7a. There were no points raised from the previous meeting for resolution.**

#### **(5)7b. Agenda Items**

(5)7bi. **Burnwithian Woodland & Orchard** has now been transferred to St Day Parish Council. A ‘squeeze gap’ has been created to allow access, and a path has been cut from the gate to the orchard. It was **RESOLVED** not to supply a dog bin, as there are three bins in the Wheal Jewel Park area already, but signs to pick up dog poo will be situated. It was **RESOLVED** in principle, to purchase an appropriate notice board for the field **ACTION** Clerk to gain costings and styles of boards for the next meeting. DCh agreed to meet with RR to discuss accessibility factors.

(5)7bii. **St Day Playing Field's** first committee meeting was summarised by FL and details of the Teams meeting with representatives of Cornwall Council were confirmed.

(5)7biii. **Trenant Playing Field** and Play Ground will be considered as a possible licence agreement from Cornwall Council, but will be largely dependent on costs and help from residents **ACTION** Clerk to contact SR about the feasibility of a resident’s group.

(5)7biv. **Handrails** have been completed on the stiles from Pink Moors to Treskerby; very good feedback from users of the path, although there was a report of a couple of the posts becoming loose. This has been addressed and the contractor is scheduled to secure them.

(5)7bv. **Parish office** – The Clerk reported on a meeting with the Community Council Secretary. The date put forward was the 1<sup>st</sup> January to start the arrangement, but this will be dependent on the agreement of costs and days required.

(5)7bvi. **Weeding Market Square** – The weeds will be cleared on Saturday 19<sup>th</sup> October. 11am. Tea/coffee and cake will be available from the Town Clock.

(5)7bvii. **Winter events** Halloween (31<sup>st</sup> October 5-7pm) – this year will have the addition of hot drinks.

Remembrance Sunday (10<sup>th</sup> November) – Church at 9.30am and procession to the War Memorial at 10.50am. CJ to lead the procession with the priest and will also lay the PC wreath. MG to read the names of the Fallen. FL and DCa will also help.

(5)7bviii. **Sets in Market Square** – These have been repaired, however, the cement appears to be crumbling. Whilst there is a slight possibility it could be blamed on vehicles; it is most likely to be the depth of the sets, and no foundation for the cement to adhere to. The PC thanked the residents of Market Square for their cooperation (with it being rubbish and recycling day). An alternative repair of the sets is being investigated.

(5)7ix. **Bus shelter in Church Street** It was agreed that the broken piece of Perspex needs to be made safe if not removed **ACTION** JB to assess with DM

(5)7x. **AUDIT 2023/24 and actions for 2024/25** – The external auditor's report stated that the exercise of Public Rights date was issued before the approval date of the AGAR, so this needs to be reflected in next year’s audit. Additionally, the asset register must be reviewed and updated in next year’s AGAR (for both years). **ACTION** – Clerk to refer to the Practitioners’ Guide for valuation methods and examples of proper practice.

#### **(5)8. Correspondence / Communications received and Subsequent Resolutions**

(5)8i. Buildings at Risk – Clerk awaiting a telephone call regarding the Carpenters Workshop

(5)8ii. Cornish language complaint was responded to by email – no response to date

(5)8iii. Parked vehicles at the bottom of Brickworks Hill – in the hands of the Cornwall Councillor (KG)

(5)8iv. Burial ground complaint (deferred to item (5)13)

(5)8v. Burning smell reported in Balcoath – DCh suggested contacting Environmental Health

(5)8vi. Mineral rights on land ownership in St Day (discussed in item (5)7bviii)

#### **Road Closure Order noted:**

Location: B3298, Scorrier to St Day

Timing: 28th October 2024 to 1st November 2024 (19:00 to 06:00 hours)

Contact: Ross Strick at Cormac Solutions Ltd on 0300 1234 22

**(5)9. FINANCE:**

(5)9i. To submit payments for approval

<b>September Payments</b>	<b>Paid</b>	
HMRC	Tax and NI	307.21
ST Day YSA	Rent	65.00
CB	Reimbursement (Padlock)	15.38
<b>October Payments</b>	<b>Paid</b>	
JE	Setts in Market Square	600.00
ICO	Annual fee	40.00
HMRC	Tax and NI	323.95
<b>October Payments</b>	<b>To be agreed</b>	
SM	Staff costs	1581.88
BC	Street cleaning	288.00
JB	Reimburse key cutting (town clock)	39.30
BDO LLP	Audit 2023/24	378.00
CB	Reimbursement (Tripod)	36.99
MVRG	Annual Subs	100.00
Cornwall Pension Fund	Administration fee	300.00
JE	Fence along the woodland	2,700.00
<b>September Income</b>		
Lloyds Bank	Interest (Sept)	12.39
Tresise and Baldwin	Inscription (Rowe)	100.00
Banns Pharmacy	Newsletter	72.00
<b>October Income (to date)</b>		
Lloyds Bank	Interest (Oct)	22.03
Briar and Rose	Newsletter	42.00

**(5)9ii. Bank Reconciliations and balances as of 30.09.24**

<b>Bank Reconciliation at 30/09/2024</b>			
	Cash in Hand 01/04/2024		62,906.65
	<b>ADD</b> Receipts 01/04/2024 - 30/09/2024		43,181.26
			106,087.91
	<b>SUBTRACT</b> Payments 01/04/2024 - 30/09/2024		27,119.57
<b>A</b>	<b>Cash in Hand 30/09/2024</b> (per Cash Book)		<b>78,968.34</b>
	Cash in hand per Bank Statements		
	Petty Cash 30/09/2024	0.00	
	01-Treasurers Account 30/09/2024	2,086.72	
	Current Account Instant Access Llo 30/09/2024	25,826.91	
	NS&I 30/09/2024	51,174.71	
			<b>79,088.34</b>
	Less unrepresented payments		120.00
			78,968.34
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>78,968.34</b>
	<b>A = B Checks out OK</b>		

**(5)9iii. The following grant requests were considered and it was RESOLVED to grant:-**

**RRMC – (£100)**

**Sunny Days Nursery – (£250)** with a possibility of looking at a further amount in March, should there be any money still remaining in the grant budget.

**Cornwall Air Ambulance – (£100)**

It was suggested that the PC review the grant policy to look at an upper-limit grant amount (with an opportunity to exceed the maximum, in exceptional circumstances), also to advertise the grant possibilities to a wider field – such as the St Day newsletter. **ACTION** – Clerk to review the policy to present at the December meeting

**(5)10. To receive Councillors reports and items for future agenda** – Items for the next agenda (which were received following publication of this meeting agenda). Also to publicise the grant possibilities to reach further afield

**Application PA24/07126**

**Proposal** Proposed conversion of existing redundant outbuilding to form a single dwelling and installation of a septic tank

**Location** Colonels Barn Busveal Redruth Cornwall

**Applicant** Mr And Mrs Jones And Nesbit

**St Day FC** – grant request for tables/chairs (1) and grant request for notice boards (2)

**(5)11. External meetings attended:** CAP Climate 24.09.24; Mitchell & Webber 01.10.24; CAP 02.10.24; Pedal Power 03.10.24; GEL Community Liaison Group 09.10.24; Local Planning 07.11.24

**(5)12. Upcoming meetings:** CC Teams update 15.10.24; CAP Climate 22.10.24, CALC Gov.UK briefing 04.11.24 & 11.11.24; Police Liaison 08.11.24; Cornwall Council Budget Update 07.11.24

**(5)13. Confidential matters:** The Council is invited to pass the following resolution “That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw in view of the confidential nature of the business on contracts and leases about to be transacted’.

**(5)14. Date of the next meeting:** Monday 4<sup>th</sup> November 2024, at 7pm – Enterprise Centre, Vogue

*Nb. The December meeting will also be the first Monday (2<sup>nd</sup> December) due to the second Monday being the same night as the Holy Trinity Nine Lessons and Carols service.*

**Meeting closed at 8.46pm**