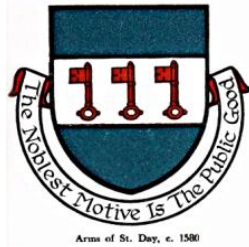


Sarah Moore, Parish Clerk & RFO  
St Day Parish Council  
Tel: 07826 856262



C/O St Day Post Office  
Fore Street, St Day  
TR16 5JU

## SUMMONS & AGENDA FOR THE ORDINARY MEETING OF ST DAY PARISH COUNCIL

The Annual Meeting of the Parish Council, will be held on **Monday 14<sup>th</sup> October, 2024**, commencing promptly at 7.00pm at the **Enterprise Centre**, St Day.

Members of the Council are summoned to attend the meeting to which press & public are invited. The public session is held to enable the people of St Day to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to a total of 15 minutes.

Business transacted will be according to the agenda below. By order of the Clerk.

Signed: *S Moore* Date: *08.10.24*

*Members are reminded of their duty under the Code of Conduct and Standing Orders. The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available. All in attendance should be aware that recording may occur during the meeting.*

**(5)1. Apologies** – To receive and consider for acceptance the Council should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the Council (or committee), for six consecutive months, they are disqualified.

**(5)2. Public Participation:** The Chairman will invite members of the public to present their questions, statements or petitions. The period of time designated for public participation shall not exceed fifteen minutes; nor 3 minutes for any one member of the public.

**(5)3. To receive any Declarations of Interests and Requests for Dispensation** - Members and Officers are reminded of their obligations to declare interests. Where a matter arises at a meeting which relates to a councillor's interest, the councillor has the responsibility of declaring that interest in accordance with the adopted code of conduct, and will leave the room at the point of the interest, in the meeting.

**(5)4. Minutes of the Annual Parish Council Meeting held on Monday 09th September 2024.**

When the meeting is approving the draft minutes of a previous meeting as an accurate record, the only issue for the meeting is whether the minutes accurately record the proceedings of the meeting and the resolutions made at them. If it is necessary for the draft minutes of the previous meeting to be corrected because of inaccuracies, then the amendments to the draft minutes must be approved by resolution.

**(5)5. To receive the monthly report from Cornwall Councillor Connor Donnithorne**

**(5)6i. Planning:** To receive and comment on recent planning applications:

**Application** PA24/07244

**Proposal** Works to trees in a Conservation Area for 3 x Willow and 1 x Hawthorn (G1) - 3 x Willow to be reduced in height to 2m below BT services (essentially a 'topping' operation but only alternative would be to remove the trees). 1 x Hawthorn to be pruned to clear BT services by 1m.

**Location** Trenant St Day Cornwall **Applicant** Coastline Housing *For information only – not for comment*

**Application** PA24/07282

**Proposal** Retrospective Listed Building Consent for re-thatch of roof

**Location** Wye Cottage Tolgullow St Day Redruth

**Applicant** Mrs Winn

**Application** PA24/00953/PREAPP

**Proposal** Pre-application advice for Proposed S73 Planning Application for the Variation of Condition 3 on Decision Notice PA12/06846 for the Proposed Erection and Operation of an Energy from Waste Facility Using Advanced Thermal Conversion to Treat Commercial and Industrial Waste(s) for Treatment and/or Preparation into Refuse Derived Fuel (RDF), with Ancillary Development including Provision for Vehicle Parking, Foul and Surface Water Drainage, Landscaping and Fencing (Application Accompanied by an Environmental Statement) to Facilitate Changes to the Approved Plans to Provide an Increase in the Height of the Stack up to 33m to Meet Emission Requirements, the Installation of Additional Exterior Plant and Equipment and relocation of the Wildflower Meadow.

**Location** Hallenbeagle Mine Cornwall Business Park East Scorrier Cornwall

**Applicant** Redhouse Investments Ltd

## **(5)6ii. Planning Decision Notices**

### **(5)7a. Non-Agenda Points Raised from the Previous Meeting for Discussion/Resolution:**

#### **(5)7b. Agenda Items**

(5)7bi. Burnwithian Woodland & Orchard transfer is now completed - next steps towards making it safe and accessible for the community

(5)7bii. St Day Playing Field first committee meeting feedback

(5)7biii. Trenant Play area – consider licence agreement

(5)7biv. Handrails completed on the stiles from Pink Moors to Treskerby; consideration to improve other stiles

(5)7bv. Parish office update

(5)7bvi. Weeding Market Square planning for the 19<sup>th</sup> of October

(5)7bvii. Winter events planning (Halloween/Remembrance Day/Xmas Lights/Carols in Market Square)

(5)7bviii. Sets in Market Square repaired

(5)7ix. Bus shelter in Church Street - repair plan

(5)7x. AUDIT and actions for 2024/25

#### **(5)8. Correspondence / Communications received and Subsequent Resolutions**

(5)8i. Buildings at Risk reply

(5)8ii. Cornish language complaint

(5)8iii. Parked vehicles at the bottom of Brickworks Hill

(5)8iv. Burial ground complaint

(5)8v. Burning smell in Balcoath

(5)8vi. Mineral rights on land ownership in St Day

#### **(5)9. FINANCE:**

(5)9i. To submit payments for approval

<b>September Payments</b>	<b>Paid</b>	
HMRC	Tax and NI	307.21
ST Day YSA	Rent	65.00
CB	Reimbursement (Padlock)	15.38
<b>October Payments</b>	<b>Paid</b>	
JE	Setts in Market Square	600.00
<b>October Payments</b>	<b>To be agreed</b>	
BC	Street cleaning	TBC
SM	Staff costs	TBC
BDO LLP	Audit 2023/24	378.00

CB	Reimbursement (Tripod)	36.99
JE	Market Square sets repair	600.00
MVRG	Annual Subs	100.00
Cornwall Pension Fund	Administration fee	300.00
JE	Fence along the woodland	TBC

<b>September Income</b>		
Lloyds Bank	Interest (Sept)	12.39
Tresise and Baldwin	Inscription (Rowe)	100.00
Banns Pharmacy	Newsletter	72.00
<b>October Income (to date)</b>		

**(5)9ii.** To receive and note the Bank Reconciliations and balances as of 30.09.24 and a report from the Finance committee **6 month budget review.**

**(5)9iii. Grant Requests**

Donation appeal to RRMCC – on the loss of their trainer

Sunny Days Nursery – decking replacement grant request (£500)

Cornwall Air Ambulance grant request (£300)

**(5)10. To receive Councillors reports and items for future agenda** - Each Councillor is requested to use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**(5)11. External meetings attended:** CAP Climate 24.09.24; Mitchell & Webber 01.10.24; CAP 02.10.24; Pedal Power 03.10.24; GEL Community Liaison Group 09.10.24;

**(5)12. Upcoming meetings:** CAP Climate 22.10.24, CALC Gov.UK briefing 04.11.24 & 11.11.24; Police Liaison 05.11.24; Cornwall Council Budget Update 07.11.24;

**(5)13. Confidential matters:** The Council is invited to pass the following resolution “That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw in view of the confidential nature of the business on contracts and leases about to be transacted’.

**(5)14. Date of the next meeting:** Monday 4<sup>th</sup> November 2024, at 7pm – Enterprise Centre, Vogue

*Nb. The November meeting will be on the first Monday of the month – December’s meeting will also be the first Monday (2<sup>nd</sup> December).*

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**Councillors:** J Beer - Chair, Z Abbotts - Vice Chair, C Jones, D Christie, J Lello-Dunn, F Long, D Carlyon.  
**Email:** [stdaypc@gmail.com](mailto:stdaypc@gmail.com) **Web:** [www.stday.org.uk](http://www.stday.org.uk)

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